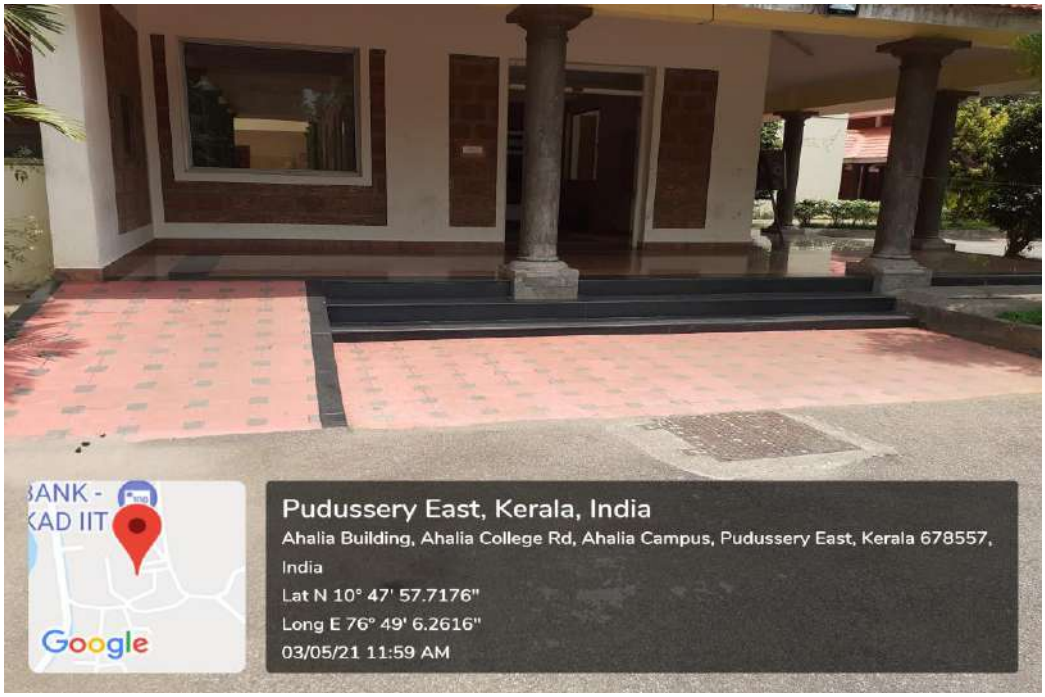
Facilities in Ahalia School of Engineering and Technology for Disabled Persons

1. Ramps for easy access to classrooms.





2. lifts for easy access to classrooms.



3. Disabled-friendly washrooms



Programs in Ahalia and Ahalia School of Engineering and Technology for conservation of Energy & water

1.Lakes for water conservation



2. Water Treatment Plant



3. Bore well/ Open well recharge



4. Energy Conservation

i) Solar Power Plant



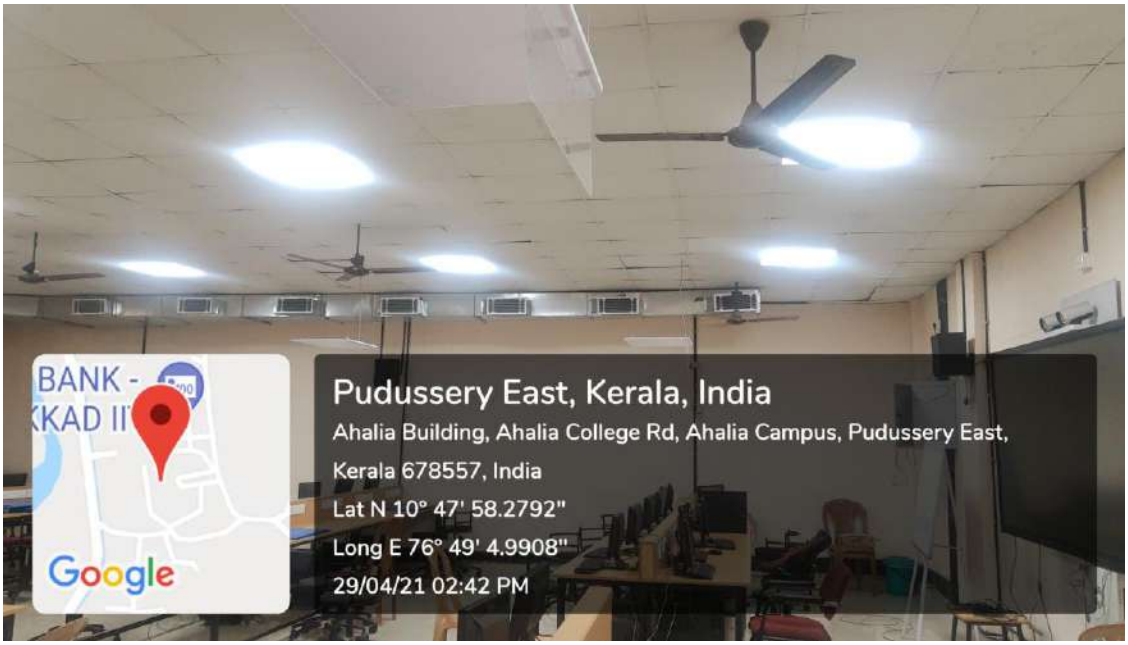
ii) Wind Mills



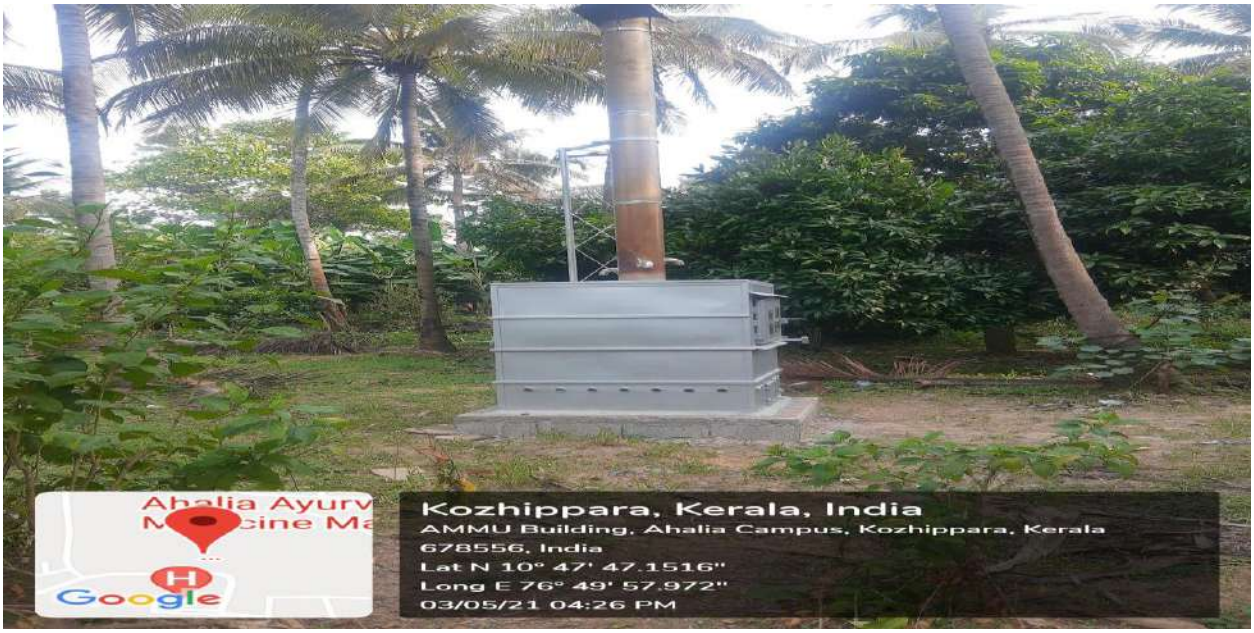
iii) Sensor based energy conservation- Installation of sensor system for lights in library



iv) Use of LED bulbs/ power efficient equipment's- LED bulb use in laboratory



Waste Management Programs in Ahalia




INCINERATOR
THERMAX
Women And
Google
Kozhippara, Kerala, India
AMMU Building, Ahalia Campus, Kozhippara, Kerala
678556, India
Lat N 10° 47' 47.508"
Long E 76° 49' 58.0116"
03/05/21 04:33 PM


spital
Google
Elappully, Kerala, India
Awach Building, Ahalia Campus, Kerala 678557, India
Lat N 10° 47' 44.5992"
Long E 76° 49' 42.6792"
03/05/21 04:39 PM

Anti-Ragging Committee Meeting on 29.7.2014
Time: 2.30 PM
Venue: Seminar Hall-2.

Agenda:

1. Briefing about Anti-Ragging rules and regulations
2. Guidelines about steps to be taken.
3. Any other matters related to Anti-Ragging.

Members Present:-

1.
2. Dr. V. BALAMURUGAN
3 Dr. S. Gunasekaran
4 A Manickavasagam AP/EEE
5 Dr. Binoy Balan K
6. Aneesh.A
7. AKHIL.N.V
8. VIGHESH.D.
9. S.LAL
10. THANNASI.C AP/SH
11 SIVAN.SA
12 Prabha.R
13 Semitha K G
14 Dr. Shiji.S
15. Sangeetha.P.S.
16 Swetha.C
17 Lakshmy Suresh
18. Keerthana.I.P
19. Gopika Unni
20 N.C Nirmala devi

JBW

21. Dhanesh-S

22. Roshan Sanjay

Points Discussed:-

1. Principal addressed staff about Anti-Ragging Rules and act.
2. Staffs are directed to be vigilant during college hours
3. Any issues should be reported to Principal without any delay.
4. Staff should be vigilant outside college as well
5. Staff in charges of college should be vigilant in college bus.
6. All class incharges are to sign the anti Ragging Register book with Convent
7. An awareness Session for senior students is scheduled on 01-08-2019 at 9:00am.
8. A meeting of full Anti-Ragging Committee will be held late
9. Anti-Ragging posters are displayed at all major localities of college.

1-8-2019

Sl.No.	Location	Remarks	Name & Sign in charge.
1.	Canteen	No issue	Jayant Jha
2.	Girls Common Room	No issue.	Sangeetha
3	First Floor	No issue	Roshan
4	Second Floor	No issue	Dheeraj
5	Boys Common Room	No issues	Thanesh

02-08-2019.

1.	Canteen	No issue	Jayant Jha
2.	Girls Common Room	No Issue	Sangeetha
3.	First Floor	No Issue	Roshan
4	Second Floor	No issue	Dheeraj
5.	Boys Common Room	No issue	Thanesh

05-08-2019.

-NA-

1.	Girls Common Room	No issue	Sangeetha.
2	First Floor	No issue	Roshan
3	Second Floor	No issue	Dheeraj
4	Boys Common Room	No issue	Thanesh

JBW

8.8.19.

Sl.No.	Location.	Remarks	Name & Sign of Incharge.
1.	Girls Common Room.	No issue	Sangeetha.
2.	First Floor	No issue	Roshan
3	Second Floor	No issue	Dheeraj
4.	Canteen	No issue	Jayant
5.	Boys Common Room	No issues	Thanasi.

7.8.19.

1.	Girls Common Room	No issue	Sangeetha.
2.	First Floor	No issue	Roshan
3	Second Floor	No issue	Dheeraj
4.	Canteen	No issue	Jayant
5	Boys Common Room	no issues	Thanasi.

8.8.19

1.	Canteen	No issue	Jayant
2.	Canteen	No issue	Basil Baby
3.	Boys Common Room	No issues	Thanasi.
4	Girls Common Room	No issues	Sangeetha
5.	First floor	No issues	Roshan

13/8/19.

1.	Canteen	NO Issue	Jayant
2.	Boys common room	No issues	Thanasi
3.	Girls Common Room	No issues	Sangeetha.P.S
4.	First Floor	No issues	Roshan

14/8/19.

1.	Canteen	NO issue	Jayant
2.	First Floor	No issues	Roshan
3	Boys Common Room	11	Thanasi.
4	Girls Common Room	"	Sangeetha

16/8/19

1.	Canteen	No issue	Jayant
2.	First floor	No issues	Roshan
3.	Boys C.R	No issues	Thanasi.c
4.	Girls Common Room	"	Sangeetha

19/8/19

1.	Canteen	No issue	Jayant
2.	First floor	No issues	Roshan
3.	Boys C.R	11	Thanasi.C.R
4.	Girls Common Rooms	"	Sangeetha.

26/8/19

1.	Canteen	No issue	Jayant
2.	Girls Common Rom	"	Sangeetha

Sl No.	Location	Remarks	Name & Sign
27/8/19			
1.	Canteen	No issue	Vayat
2	Girls Common Room	"	Vayat

02/8/19

1. Canteen No issue Vayat

Anti-Ragging Squad 2019-2020

Anti-Ragging squad for the academic year 2019-2020 is as follows.

Squad has to be vigilant from 8:50 a.m. to 4:50 p.m. in the college premises

Any incidence of ragging should be informed to the Principal without delay

Floor in-charges are to sign the Anti-Ragging register kept with Anti Ragging Convener at end of the day.

1. Ground Floor:

Sl. No.	Name of Faculty	Designation
1	Mr. Sivakumar (In-charge)	Welfare Officer
2	Mr. Midhun Murali	AP-EEE
3	Ms. Lakshmy Suresh	AP-EEE
4	Ms. Vani Venugopal	AP-EEE
5	Mr. Arunraj	AP-EEE
6	Ms. Soumya S.	AP-EEE
7	Ms. Vijitha Khan	AP-ECE
8	Ms. Divya Mohan	AP-ECE
9	Ms. Swetha C.	AP-ECE

2. Library Premises:

Sl. No.	Name of Faculty	Designation of Faculty
1	Mr. Aneesh K. (In-charge)	AP-ECE
2	Ms. Akhila Krishnan	AP-ECE
3	Mr. Lal	Librarian

3. Boys Common Room & Physics Lab Premises:

Sl. No.	Name of Faculty	Designation of Faculty
1	Mr. Thannasi C. (In-charge)	AP-S&H
2	Mr. Sanjith K. V.	Lab Instructor-CE
3	Mr. Dinesh K.	Lab Instructor-EE

4. **Girls Common Room:**

Sl. No.	Name of Faculty	Designation of Faculty
1	Ms. Sangeetha (In-charge)	AP-S&H
2	Ms. Mini T.	Lab Instructor-Physics
3	Ms. Shiji S.	AP-S&H

5. **First Floor:**

Sl. No.	Name of Faculty	Designation of Faculty
1	Mr. Roshan Sanu Y. (In-charge)	AP-CSE
2	Mr. Krishna Kumar C.	AP-CSE
3	Ms. Keerthana I. P.	AP-CSE
4	Mr. Akhil N. V.	AP-CSE
5	Mr. Sreerag	AP-CSE
6	Mr. Alwyn Varghese	AP-CE
7	Ms. Gopika Unni	AP-CE
8	Ms. Sruthi Ravindran	AP-CE

6. **Second Floor:**

Sl. No.	Name of Faculty	Designation of Faculty
1	Mr. Dheeraj P. (In-charge)	AP-ME
2	Mr. Vivek Gopi	AP-ME
3	Mr. Sumanlal M.	AP-ME
4	Mr. Anil M.	AP-ME
5	Mr. Anoop P.	AP-ME
6	Mr. Subin B. Markose	AP-ME
7	Ms. Prabha	AP-S&H

7. **Canteen and Outside College Premises:**

Sl. No.	Name of Faculty	Designation of Faculty
1	Mr. Jayant Kumar (In-charge)	Asst. Direrctor-PD
2	Mr. Vignesh	AP-S&H
3	Mr. Basil Baby	AP-S&H
4	Mr. Sreeram S.	Admin Asst.
5	Ms. Anku K. Thambi	Admin Asst.

8. **Mechanical and Civil Workshop:**

Sl. No.	Name of Faculty	Designation of Faculty
1	Mr. Surendran (In-charge)	Lab Instructor-ME
2	Mr. Mervin James	Lab Instructor-ME
3	Mr. Suresh Babu	Lab Instructor-ME

Following is the Anti-Ragging Committee for the Academic Year 2019-2020

Chairman: Dr. P. R. Sreemahadevan PIllai, Principal

Convener: Mr. Dhanesh S., AP/ME

Members:

Sl. No.	Name of Faculty	Designation
1	Deputy Collector General (ADM)-Palakkad	Representative from Civil Administration
2	Sub-Inspector of Police, Walayar	Representative from Police Administration
3	Ms. Beena Govind, Senior Reporter-Mathrubhumi	Representative from Local Media
4	Ms. Jissa Jomon, Janani Society	Representative from NGO involved in Youth Activities
5	PTA Vice President	Parent Representative
6	Mr. Gokul Das	Parent Representative
7	Dr. Jino John	HoD-CE
8	Dr. Bala Murugan	HoD-ECE
9	Dr. G. Murugananth	HoD-EEE
10	Dr. Gunasekaran S.	HoD-CSE
11	Prof. Prakash D.	HoD-ME
12	Dr. Binoy Balan K.	HoD-S&H
13	Mr. Sreenivasan T. R.	Administrator
14	Mr. Jayant Kumar V.	Asst. Director of Physical Education
15	Mr. Sivakumar	Welfare Officer
16	Mr. Abhijith Valsalan	Placement Officer
17	Ms. Nirmala Devi	AP-CE
18	Mr. Dheeraj P.	AP-ME
19	Mr. Aneesh K.	AP-ECE
20	Mr. Sreerag B. M.	AP-CSE
21	Ms. Lakshmy Suresh	AP-EEE
22	Ms. Sunitha K. G.	AP-S&H
23	Mr. Suresh Babu	Lab Instructor-CE
24	Mr. Radhakrishnan M.	Lab Instructor-EEE
25	Anjana R	First Year ECE
26	Sudev R	First Year Mechanical
27	Sanjay	Second Year ECE

28	Arjun	Second Year EEE
29	Haripriya	Second Year CE
30	Sumesh	Second Year ME
31	Bhadra Mahesh	Third Year EEE
32	Megha T. R.	Third Year ECE
33	Rajat	Fourth Year CE
34	Sreejith S.	Fourth Year ME

Ahalia School of Engg & Technology
Office
Palakkad-678 557

PRINCIPAL
AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
PALAKKAD-678557

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)

Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University

Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

Ref: ASET/Committee/2021-22/009 18-04-2022

ORDER

The following faculty and PTA Members are nominated as members of the College Anti Ragging Committee for the academic year 2021-22.

S. No.	Composition	Name and Designation of the member
1	Chairman	Dr. P. R. Sreemahadevan Pillai, Principal
2	Convener	Dr. Binoy Balan K, Prof. & Head, S & H Dept.
3	Members	Ms. Kripa K M, Head, CE Dept.
		Dr. S. Gunasekaran, Prof. & Head, CSE Dept.
		Dr. V. Balamuruagan, Prof. & Head, ECE Dept.
		Dr. G. Murugananth, Prof. & Head, EEE Dept.
		Prof. D. Prakash, Prof. & Head, ME Dept.
		Dr. Binoy Balan K, Prof. & Head, S & H Dept.
		Ms. Lakshmi Sai, Assistant Professor, CE Department
		Ms. Lakshmi Suresh Assistant Professor, EEE Department
		Ms. Sunitha K G, Assistant Professor, S & H Department.
		Mr. Sreenivasan, Administrative Officer
4	Members of the PTA	Mr. Jamil Kumar P. K.
		Prof. Jyolthsna C G
5	Management Nominee	Mr. Sarath S, Trustee, AIF.
6	1 Member (Media)	Ms. Beena Govind, Senior Reporter-Mathrubhumi
7	1 Member (NGO involved in youth activities)	Ms. Jissa Jomon, Janani Society
8	1 Member (Police Administration)	Sub-Inspector of Police, Walayar
9	1 Member (Civil Administration)	Mr. Sathish, CI of Police, Excise Dept.

Ahalia School of Engg & Technology Office Palakkad-678 557

Principal

PRINCIPAL
AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
PALAKKAD-678557

From,

Sowmya. S
AP/EEE
ASET
Palakkad.

[Rejoined on 1st June 2020]

To,

The Principal
ASET
Palakkad

Respected Sir,

Sub: Regarding maternity leave.

As my due date is on 24/01/2020, I kindly request you to grant me maternity leave from 01/01/2020 to 29/03/2020. I intend to start my maternity leave on 01/01/2020 and expected to retuen back on 30/03/2020

In my absence my colleague, Vani Venugopal (AP/EEE) will carry out my tasks and responsibilities. I thumbly request you to appeove my maternity leave for the above mentioned date.

30/12/2019
Palakkad

Thanking You
Yours faithfully
Sowmya S

Recommended & submitted to
The Principal
30/12/19

30/12

hrd@ahalia.edu.in

From: admin.aset@ahalia.edu.in
Sent: 26 September 2020 12.09 PM
To: manager.hr@ahalia.edu.in
Cc: hrd@ahalia.edu.in
Subject: FW: [SUSPICIOUS:] Re: Rejoining application after Maternity leave

Dear Sir,

Mrs. Swetha C, AP/ECE has rejoined on 25th September after availing maternity leave.

Regards
Sreenivasan T R
ASET

From: Dr. P.R. Sreemahadevan Pillai [mailto:principal.aset@ahalia.ac.in]
Sent: Wednesday, September 23, 2020 12:09 AM
To: HOD ECE
Cc: Admin-ASET; office.aset@ahalia.edu.in; Sreenivasan T.R.
Subject: [SUSPICIOUS:] Re: Rejoining application after Maternity leave

She is permitted to join as per norms

On Tue, Sep 22, 2020 at 10:22 PM HOD ECE <hodece.aset@ahalia.ac.in> wrote:

Sir, Mrs.Swetha can be allowed to rejoin.

--------- Forwarded message ---------
From: **Swetha C** <swetha.c@ahalia.ac.in>
Date: Tue, 22 Sep 2020, 11:29 am
Subject: Rejoining application after Maternity leave
To: HOD ECE <hodece.aset@ahalia.ac.in>

spected sir,
am really thankful for your kind act of granting me maternity leave of 90 days.. Now I want to rejoin on 25th September 2020.I request you to grant me the permission for the above mentioned..

Thanking you
Swetha C
AP-ECE
ASET
2/9/2020

m: manager.hr@ahalia.edu.in
t: 29 June 2020 11.45 AM
admin.aset@ahalia.edu.in
hrd@ahalia.edu.in
ject: RE: [SUSPICIOUS:] Re: [SUSPICIOUS:] Maternity leave application

r Sreenivasan,

ed msg. As approved by Principal-ASET, Ms. Swetha, AP/ECE may be granted Maternity Leave
n 25/06/2020 to 25/09/2020.

rm regards,

kumar

n: admin.aset@ahalia.edu.in [mailto:admin.aset@ahalia.edu.in]
: Monday, June 29, 2020 9:18 AM
manager.hr@ahalia.edu.in
swetha.c@ahalia.ac.in; principal.aset@ahalia.edu.in; sreemahadevanpillai@gmail.com; Krishna Kumar Kishor
shna.k.kishor@ahaliagroup.com>; hodece.aset@ahalia.ac.in
ect: RE: [SUSPICIOUS:] Re: [SUSPICIOUS:] Maternity leave application

Sir,

have received request from Mrs.Swetha C (AP/ECE) for maternity leave from 25th June to 25th September.
se refer below mail.

may approve as our norms.
uest Balamurugan sir to confirm the arrangements of internal marks /attendance of the subjects handled by
Swetha is completely done.

rds
nivasan T R

n: principal.aset@ahalia.edu.in [mailto:principal.aset@ahalia.edu.in]
: Saturday, June 27, 2020 12:48 AM
Swetha C; admin.aset@ahalia.edu.in
ject: Re: [SUSPICIOUS:] Re: [SUSPICIOUS:] Maternity leave application

please do the necessary.

26 Jun 2020 15:09, Swetha C <swetha.c@ahalia.ac.in> wrote:
pected Sir,
er present condition I have given birth to a baby boy on 24th June 2020.I have completed all my advisor
k of S8 ECE.and completed all the portions of S8 ECE and S4 ECE.And Now I request you to kindly allow
o take maternity leave from 25th June 2020 to 25th September 2020(3 months).I will be rejoining on 26th
ember.

Kripa K.M.
Assistant Professor
Department of Civil Engineering
ASET

08th Feb 2019

The Principal
ASET

Respected Sir,

Sub: Avail maternity leave for 3 months.

As my due date is on March 2nd week, I would like to avail maternity leave for 3 months from 11/02/2019. I will be rejoining by 13/05/2019.Kindly permit.

Please find the attached handover form.

Yours faithfully

8/2/2019

Kripa K.M.

Recommended

12/2/19

12/2/19

13TH May 2019

Kripa K.M
Assistant Professor,
Department of Civil Engineering,
ASET.

To
The Principal,
ASET.

Sir,

Sub: Rejoining after maternity leave – reg

I was on maternity leave from 11th February 2019 onwards. I am rejoining today (11th May 2019). Kindly seeking your permission in this regard.

Thanking you,

Yours Faithfully

Kripa K.M
AP-Dept. of Civil Engg.

HOD CE

13/5/19

13/5/19

From

Lakshmi Sai A

Assistant Professor

Department of Civil Engineering

Ahalia School of Engineering and Technology

To

The Principal

Ahalia School of Engineering and Technology

Respected Sir,

Sub: Maternity leave for one month reg.,

Hereby I would like to extend my maternity leave for a period of 1 month from 15.10.2021 to 15.11.2021. I request you to kindly approve and sanction the leave at the earliest.

Thanking you

Kozhipara

11.10.2021

Your'sfaithfully,

(Lakshmi Sai A)

From

Lakshmi Sai A

Assistant Professor

Department of Civil Engineering

Ahalia School of Engineering and Technology

To

The Principal

Ahalia School of Engineering and Technology

Respected Sir,

Sub: Maternity leave for 3 months reg.,

Hereby I would like to apply for maternity leave for a period of 3 months from 14.07.2021 to 14.10.2021. The work I am presently handling are near completion and so I request you to kindly approve and sanction the leave at the earliest.

Thanking you

Yours faithfully,

Kozhipara

13.07.2021

(Lakshmi Sai A)

Forwarded 14/07/2021

To HR Manager

Sir, please note.

13/7

06/8/2021

13/7/21

From,

Sruthy Sukumaran
AP/CSE
ASET

To,

The Principal
ASET

Subject: Rejoining letter

Dear Sir,

I was on maternity leave from 13th July 2019 to 20th October 2019. Today (21/10/19) am rejoining to my duties as assistant professor in CSE department. Kindly consider this ~~letter~~ as my rejoining letter.

Thanking You
yours faithfully.
Sruthy Sukumaran

21/10/19
palakkad

HOD
Ask to bring
MC
fitness

Submitted to principal

(HOD-CSE)

20/1/20

From,

Sruthy Sukumaran
AP/ CSE
ASET, Palakkad

Palakkad
18-06-2019

To,

The Principal
ASET Palakkad

Subject : Regarding Maternity leave.

Respected Sir,

I am writing this letter, as an application for my maternity leave. I am planning to avail the leave from July 16th 2019, to October 13th 2019 tendatively. I kindly request you to permit the leave for the mentioned period.

yours faithfully,
Sruthy Sukumaran

Recommended & Submitted to prncpal

(Head CSE)

Yes, as per norms

18/6/19

12/6/19

Palakkad

From,

Divya Mohan,
AP|ECE
ASET

13th November 2015

To

The Director
ASET

Recommended & forwarded to Dr KK Sir

13.11.15

Approved

13/11/15

Sir,

Sub: Request for maternity leave

As I am expecting and the baby is due on 25th December 2015, I would like to apply for maternity leave from 28th December 2015 to 20th March 2016. I have attached relevant medical certificate and other details. I would like to join back on 21st March 2016. I hope you will consider my situation and allow me to take maternity leave. Please confirm me the dates of leave and also the date of joining back.

Recommended & Submitted To Director

13/11/15

Principal

Thanking You

Submitted to Director for kind Consideration

Yours Sincerely

Ahalia International Foundation
(Regd. Charitable Trust No.699/2003/IV/TCR)
Ahalia Campus, Palakkad, Kerala-678557, Ph: 04923-225444, E-mail: academics@ahalia.edu.in

AIF:HR:Academics:EC:2021:021 **03.04.2021**

Dr. P.R. Sreemahadevan Pillai
Sreepadam
15-RK Nagar
Akathethara
Palakkad -678008

We are pleased to appoint you as **Director –Academics** and **Principal** of **Ahalia School of Engineering & Technology** on the following terms and conditions:

Your appointment is on contract basis for a period of **two years** from **03.04.2021 to 02.04.2023.**

The **Duties and Responsibilities** are as follows:

a) Evaluate the performance and standards of academic institutions presently functioning at the campus.
b) Assist and guide in the designing and implementation of instructional strategies based on current methodologies. Assist and guide in developing and evaluating based the use of curriculum/instructional materials.
c) Advise the management about starting new courses and new academic institutions and successfully guide the team in starting new courses and setting up new institutions.
d) Train the senior team members in academics for better delivery of the set goals of organization.
e) To successfully guide campus institutions to achieve accreditation at the national and international level.
f) Set up a deemed university for Ahalia in the present campus.
g) Other related assignments that may come during the execution of the above tasks.

Remuneration:

a) A consolidated amount of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only) per month will be paid (applicable taxes will be deducted). You will be provided free three bed room un-furnished accommodation on campus. Expenses for establishment charge, electricity, water and other recurring expenses on utilities to be borne by the occupant.
b) Expenses on outstation travel for official trips will be reimbursed in actual.
c) You will be reporting to the office of Chairman.
d) This two year assignment is renewable unless cancelled by either party by a prior notice of 30 days period.

Kindly sign and return a copy of this letter as a token of your acceptance.

for Ahalia International Foundation

G. Srikumar
Manager HR –Academics

Terms accepted

Dr. P.R. Sreemahadevan Pillai

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

ASET/ADMIN/AL/15/019 Date 22.06.2015

To

Ms. Kripa K M
Kozhiparambil Ho,
Kuzhikkal Road,
Valapad Post, Thrissur

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Civil Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **22.06.2015**
2) You will be paid a total monthly salary of **Rs.21,600(Rupees twenty one thousand and six hundred only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.
9) You will be on probation for a period of one year which may be extended by another six months to one year.

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

11) Your services will be confirmed after the successful completion of the probation period.

12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Recieved

AIF:HR:ASET:AO:2021:020 **01.03.2021**

Dr. Mahima Ganeshan
Prarthana
Puduppariyaram
Palakkad

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Civil Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.03.2021.**
2. You will be paid a consolidated amount of **Rs.40,000/- (Rupees Forty Thousand only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You may avail the college bus facility provided on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Mahima Ganeshan
MAHIMA GANESHAN

Dr. Mahima Ganeshan

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/13/034

23.09.2013

To

Mrs. Neethu John
Edathara House
Polpully
Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor"** in the Department of Civil in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **23.09.2013.**

2) You will be on probation for a period of one year which may be extended by another six months to one year.

3) You will be paid a monthly total salary of **Rs.29160/-(Rupees twenty nine thousand and one sixty only)** with a basic pay of Rs.15600/- in the pay scale 15600-39100 and 35% DA & AGP of Rs.6000. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.

4) You will be governed by the rules and regulations of the Institution.

5) You will be entitled for leave and holidays as per the norms of the Institution.

6) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

7) During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

8) Your services will be confirmed after the successful completion of the probation period.

Received

9) After confirmation, you are not generally permitted to leave the institution during the academic year.

10) However, your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

11) You will be reporting to the Head of the Department or his/her authorized representative.

12) In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

23/9/13

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

ASET/ADMIN/AL/15/016
Ref:

01.06.2015
Date:

To

Ms. Lakshmi Sai A
"SIVAM", Kallekulangara (P.O),
Palakkad - 678009

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Civil Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **01.06.2015**
2) You will be paid a total monthly salary of **Rs.21,600 (Rupees twenty one thousand and six hundred only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.
9) You will be on probation for a period of one year which may be extended by another six months to one year.

Received

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
11) Your services will be confirmed after the successful completion of the probation period.
12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.
13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.
15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University and University of Calicut

Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557

Phone: 04923 - 226666 www.ahalia.ac.in

ASET/ADMIN/AL/16/011 18.07.2016

Ref: To Date:

Ms. Sruthi Ravindran
Madhavam
Palla street
Sekharipuram
Palakkad-678010

Original Recieved
Sruthi
25/7/16

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the department of Civil Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **18.07.2016**
2) You will be paid a total monthly salary of **Rs.21,600.00/- (Rupees twenty one thousand and six hundred only)** for the first year. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.

9) To render assistance and to offer services to various projects under Ahalia International Foundation for which no extra remuneration will be paid.

10) You will be on probation for a period of one year which may be extended by another six months to one year.

11) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

12) Your services will be confirmed after the successful completion of the probation period.

13) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

14) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

15) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

16) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Dr. Krishna Kumar Kishor
Asst. Director, Academics
Ahalia Health Heritage & Knowledge Village

AIF:HR:ASET:AO:2021:010 **15.01.2021**

Mr. Vivek V.S
VS Bhavan, Athiyanoor
Ramapuram, Thannimoodu P.O
Trivandrum -695123

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Civil Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **15.01.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You may avail the college bus facility provided on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

15/01/2021

G. Srikumar
Manager HR –Academics

Terms accepted

15/01/2021

Vivek V. S

01.11.2021

Ms. Gopika S Nair
Vellamattathu (H)
Lakkattoor P.O
Kottayam

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Civil Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.11.2021**
2. You will be paid a consolidated amount of **Rs.25,600/- (Twenty Five Thousand Six Hundred Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. In case you require accommodation, you will be provided with sharing room in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
9. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-

month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

10. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
11. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
12. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Gopika S Nair

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:033 **14.09.2022**

Ms. Beena Kumari I. P.
Krishnasadan
Near Welcare Hospital
Mercy College, Palakkad

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Civil Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **14.09.2022.**
2. You will be paid a consolidated amount of **Rs.30000- (Thirty Thousand Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.
9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various

projects under the Foundation, if required, for which no extra remuneration will be paid.

10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager – HR (Academics)

Terms accepted

14/09/22

Ms. Beena Kumari I. P.

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:032 **14.09.2022**

Mr. Jayakrishnan R.
Krishnalayam,
Kannadi,
Palakkad - 678701

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Civil Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **14.09.2022.**
2. You will be paid a consolidated amount of **Rs.28000 - (Twenty Eight Thousand Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note

that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

14/9/22

Mr. Jayakrishnan R.

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University and University of Calicut
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557
Phone: 04923 - 226666 www.ahalia.ac.in

Ref: Date:

AIF:HR:ASET:AO:007:2019 01.06.2019

Dr. S. Gunasekaran
3/268, S.V.Puram
Udumalpet
Tamil Nadu - 642128

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Professor & Head of the Department** in the Department of Computer Science Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from **01.06.2019.**
2. You will be paid a consolidated amount of **Rs.85,000/-** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You are required to stay in the campus and will be provided with **DBR** quarters on chargeable basis. Apart from monthly rent, you will also have to bear the expenses for establishment charge, electricity, water and other re-current expenses on utilities.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving two-months notice or by paying two-months salary in lieu of notice, or you may resign by giving two-months notice or by giving two-months salary subject to the condition mentioned in Sl.No.7.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be on probation for a period of one year which may be extended.
11. During the probation, your services can be terminated by giving a notice of one month without assigning any reason
12. Your services will be confirmed after the successful completion of the probation period.
13. You will be reporting to the Principal or any authorized representative specified by the Management.
14. Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
15. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
16. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Dr. S. Gunasekaran

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:012 **10-03-2022**

Dr. R. Sivakumar
91, A Duraisamy Naidu Layout
Avarampalayam Road
Peelamedu
Coimbatore - 641004

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Professor** in the **Department of Computer Science Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. 1**0.03.2022**
2. You will be paid a consolidated amount of **Rs.95,000/-** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with SBR/DBR quarters on campus on chargeable basis. You will also have to bear the expenses for establishment charge, electricity, water and other recurring expenses on utilities.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving two-month notice or by paying two-months' salary in lieu of notice, or you may resign by giving two-months' notice or by giving two-months' salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. Your name will be included in list of faculties in related subjects in all AHALIA establishments for statutory purpose. Any related certificates should not be submitted in any other in any other institutions while you are working in AHALIA. You will not be eligible for extra remuneration or any other additional service benefits for this.
10. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
11. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
12. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

10/03/2022

Dr. R Sivakumar

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref:

Date:

ASET/AL/15/002

12.01.2015

Received Appointment order

Roshan Sanu.Y

To

Mr.Roshan Sanu Y
Roshan Manzil
KTA NagarIndustrial Estate(PO),
Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor** in the Department of Computer Science and Engineering in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **12.01.2015.**

2) You will be on probation for a period of one year which may be extended by another six months to one year.

3) You will be paid a monthly consolidated salary of **Rs.25,600/-(Rupees twenty five thousand and six hundred only)**.The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.

4) You will be governed by the rules and regulations of the Institution.

5) You will be entitled for leave and holidays as per the norms of the Institution. (If available)

6) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

7) The minimum period of service in the institution expected from you is one year.

8) To render assistance in teaching/faculty sister academic institution under Ahalia and to offer services to various projects under Ahalia for which no extra remuneration will be paid.

9) During the probation, your services can be terminated by giving a notice of three months without assigning any reason.

10) Your services will be confirmed after the successful completion of the probation period.

11) After confirmation, you are not generally permitted to leave the institution during the academic year.

12) Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13) You will be reporting to the Head of the Department or his/her authorized representative.

14) In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.

k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received appointment order
Roshan Sanu.Y

17/11/2015

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref: ASET/ADMIN/AL/15/010

Date: 01.06.2015

To

Mr. Anand Haridas
Ashadam, Cherukunnu,
Pallichaal Kannur - 670301

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Computer Science and Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **01.06.2015**
2) You will be paid a total monthly salary of **Rs.31,500 (Rupees thirty one thousand and five hundred only)**.The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.
9) You will be on probation for a period of one year which may be extended by another six months to one year.

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
11) Your services will be confirmed after the successful completion of the probation period.
12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.
13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.
15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AIF:HR:ASET:AO:2021:015 **01.03.2021**

Mr. Nandu S. Nair
Pooyam,
SRA-18, Kollamvila
Nalanchira P.O
Trivandrum -15

APPOINTMENT LETTER

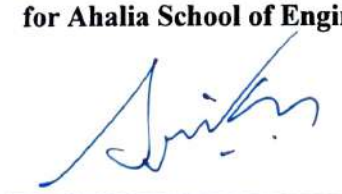
With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Computer Science Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.03.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room accommodation in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology



G. Srikumar
Manager HR –Academics

Terms accepted



Nandu S. Nair

AIF:HR:ASET:AO:2021:021 **22.03.2021**

Mrs. Rabeena TM
Prabhath (H)
Kadambazhippuram (P)
Palakkad -678633

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Computer Science Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **22.03.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You may avail the college bus facility provided on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

22/03/2021

G. Srikumar
Manager HR –Academics

Terms accepted

Rabeena TM

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

01.11.2021

Ms. Soumya M
Kavitha Nivas
Vadukankulambu
Kozhinjampara,
Palakkad

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Computer Science Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.11.2021**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty Five Thousand Six Hundred Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.6. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology



G. Srikumar
Manager HR –Academics

Terms accepted



Soumya M

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:031

12.09.2022

Mr. Sakhil P. George
Porathur House
High School Road, Pazhanji
Thrissur - 680542

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Computer Science Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **12.09.2022.**
2. You will be paid a consolidated amount of **Rs.25,600 (Twenty Thousand and Six Hundred Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be provided single room in the campus on chargeable basis.
8. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
9. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note

that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

10. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
11. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
12. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Mr. Sakhil P. George

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:029 **12.09.2022**

Mr. Sankar K. V.
'SWATHI' Prathibhanagar Lane 1
Kalmandapam Kunnathurmedu P.O.
Palakkad - 678013

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Computer Science Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **12.09.2022.**
2. You will be paid a consolidated amount of **Rs.32000- (Thirty Two Thousand Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note

that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Mr. Sankar K. V.

SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

ASET/AL/14/043 Date: 29.09.2014

To

Dr.Bala Murugan V
32/1 Preji Brindhavan,
6th Periyar Nagar,
Kinnathukadavu, 642109

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Professor** in the department of Electronics and Communication in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **29.09.2014**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.95,000/-(Rupees Ninety Five thousand only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. (If available)
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

Received

8. To render assistance in teaching/faculty sister academic institution under Ahalia and to offer services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Principal or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:016

18-04-2022

Mrs. Princy P
Chandanam,
Hebbar Gardens
Chandra Nagar P.O
Palakkad - 678007

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Electronics & Communication Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **18.04.2022**
2. You will be paid a consolidated amount of **Rs.55,000/-** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be provided with transportation facility by the Institution on chargeable basis.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving One-month notice or by paying One-months' salary in lieu of notice, or you may resign by giving One-months' notice or by giving One-months' salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. Your name will be included in list of faculties in related subjects in all AHALIA establishments for statutory purpose. Any related certificates should not be submitted in any other in any other institutions while you are working in AHALIA. You will not be eligible for extra remuneration or any other additional service benefits for this.
10. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
11. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
12. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Princy P

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/13/005

27.05.2013

To

Ms. Divya Mohan
Devika, 17/225
Karingarappully po
Palakk

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor"** in the Department of Electronics and Communication Engineering" in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **27.05.2013.**

2) You will be on probation for a period of one year which may be extended by another six months to one year.

3) You will be paid a monthly total salary of **Rs.29160/-(Rupees Twenty nine thousand and one sixty only)** with a basic pay of Rs.15600/- in the pay scale 15600-39100 and 35% DA & AGP of Rs.6000. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.

4) You will be governed by the rules and regulations of the Institution.

5) You will be entitled for leave and holidays as per the norms of the Institution.

6) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

7) During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

8) Your services will be confirmed after the successful completion of the probation period.

9) After confirmation, you are not generally permitted to leave the institution during the academic year.

10) However your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

11) You will be reporting to the Head of the Department or his/her authorized representative.

12) In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

27/5/13.

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

27/5/13

SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref: ASET/AL/14/16

Date: 02.06.2014

To

Mrs.Vijitha Khan
Alzaaron, R.V.P.Pudur Road,
Near Good news, EM School,
Kozhinjampara, Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor"** in the Department of Electronics and Communication in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **02.06.2014**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.27,000/-(Rupees twenty seven thousand only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. (If available)
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

Received 13.6.14

8. To render assistance in teaching/faculty sister academic institution under Ahalia and to offer consultancy services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason. You may also resign and leave the job giving three months notice during probation.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Head of the Department or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

a. To prepare lesson planning and teaching notes in advance.
b. To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c. To handle the laboratories and correct the records.
d. To maintain regularity and discipline of students inside the campus.
e. To evaluate the lab records, test answer script and submit the marks in time.
f. To identify the students below average and counsel them.
g. To give assignments to student and evaluate them.
h. To maintain attendance register neatly and submit to the HOD regularly.
i. To conduct tutorial
j. To function as class teacher as and when assigned duty of the class teacher by HOD.

k. To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l. To help the HOD in department activities.
m. To promote students association activities.
n. To get prepared for ISO/NBA and similar requirement.
o. To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received 13.6.14

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref: ASET/ADMIN/AL/15/008

Date: 01.06.2015

To

Mr. Aneesh K
Anjaneyam House,
Peringode (P.O), Palakkad,
Kerala - 679535

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Electronics and Communication Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **01.06.2015**
2) You will be paid a total monthly salary of **Rs.30,000 (Rupees thirty thousand only)**.The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.

Received

9) You will be on probation for a period of one year which may be extended by another six months to one year.

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

11) Your services will be confirmed after the successful completion of the probation period.

12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE&Affiliated to Univercity of Calicut)
Ahalia Health, Heritage&Knowledge Village
Palakkad-678557.Ph:04923-226 666www.ahalia.ac.in

ASET/ADMIN/AL/15/040 01.09.2015

Ref: Date:

To

Mr. Abhijit Valsalan
2I Federal Fort Apartments,
Manapullikav, Palakkad

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Electronics and Communication Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **01.09.2015**
2) You will be paid a total monthly salary of **Rs.37,000/- (Rupees thirty seven thousand only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.

9) You will be on probation for a period of one year which may be extended by another six months to one year.

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

11) Your services will be confirmed after the successful completion of the probation period.

12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,



Dr.Krishna Kumar Kishor
Asst. Director, Academics
Ahalia Health Heritage & Knowledge Village

Received

AIF:HR:ASET:AO:016:2019 **02.07.2019**

Mrs. Swetha C
Swethalayam
Bellikoth, Ajanur P.O
Kasargod - 671531

Appointment Letter

We are pleased to appoint you as **Assistant Professor** in the Department of Electronics and Communication Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from **02.07.2019.**
2. You will be paid a consolidated amount of **Rs.26,350/-** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. Other than the consolidated remuneration, there will not be any other perquisites or end service benefits.
4. You may be provided accommodation in the campus as per the rules and regulations of the Institution.
5. You will be governed by the rules and regulations of the Institution.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7.
8. You shall keep the management posted of any change in your postal address, otherwise the last postal address as communicated to the organization or as available in the

organization records will be deemed as your address for any type of communication from the management.

9. You will be entitled for leave and holidays as per norms of the Institution.
10. Prior approval should be obtained as far as possible for casual leaves.
11. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part.
12. You have to render assistance in activities of the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation if required, for which no extra remuneration will be paid.
13. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
14. Your duties, responsibilities and authorities will be specified by the Head of the Institution and may be modified in due course of time.
15. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
16. You should keep integrity and professional ethics in all your personal and official dealings.
17. All previous agreement or job agreement will stand cancelled along with the signing of new contract. If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Swetha C

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affilated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AO:2021:017 **01.03.2021**

Mr. Santhosh C
Palakolumbu
Vandithavalam (PO)
Palakkad -678534

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Electronics & Communication Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.03.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room accommodation in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Santhosh C

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref:
ASET/AL/14/047

Date:
04.12.2014

To

Dr.Krishnakumar Kishor
Arayamparambil
Vrindavan,Puthenvettuvazhi
Thrissur

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor & In-charge of Centre for Research** in the Department of Electronics & Communication Engineering in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **04.12 .2014.**
2) You will be on probation for a period of one year which may be extended by another six months to one year.
3) You will be paid a monthly consolidated salary of **Rs.50,000/-(Rupees Fifty Thousand only)**.The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4) Accommodation: Freeaccommodation in the campus.
5) You will be governed by the rules and regulations of the Institution.
6) You will be entitled for leave and holidays as per the norms of the Institution. (If available)
7) The minimum period of service in the institution expected from you is one year.

8) To render assistance in teaching/faculty sister academic institution under Ahalia and to offer services to various projects under Ahalia for which no extra remuneration will be paid.

9) During the probation, your services can be terminated by giving a notice of three months without assigning any reason.

10) Your services will be confirmed after the successful completion of the probation period.

11) After confirmation, you are not generally permitted to leave the institution during the academic year.

12) Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13) You will be reporting to the Head of the Department or his/her authorized representative.

14) In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson plans and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.

k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA/NAAC and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received offer letter

(Approved by AICTE & Affiliated to [illegible])
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557 Ph: 04923 - 226 666 www.ahalia.ac.in

Ref:
ASET/AL/14/18

Date:
09.06.2014

To

Dr.Murugananth.G
23/3 Harichandra Street,
Pollachi 642 001

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Professor"** in the Department of Electronics and Communication in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **09.06.2014**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.85,000/-(Rupees Eighty Five thousand only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. (If available)
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

Received on 20/06/14 20/06/14

8. To render assistance in teaching faculty sister academic institution under Ahalia and to offer services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason. You may also resign and leave the job giving three months notice during probation.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Principal or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

    a. To prepare lesson planning and teaching notes in advance.
    b. To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
    c. To handle the laboratories and correct the records.
    d. To maintain regularity and discipline of students inside the campus.
    e. To evaluate the lab records, test answer script and submit the marks in time.
    f. To identify the students below average and counsel them.
    g. To give assignments to student and evaluate them.
    h. To maintain attendance register neatly and submit to the HOD regularly.
    i. To conduct tutorial
    j. To function as class teacher as and when assigned duty of the class teacher by HOD.
    k. To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

l. To help the HOD in department activities.
m. To promote students association activities.
n. To get prepared for ISO/NBA and similar requirement.
o. To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received on 20/06/14

20/06/14

SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref: ASET/AL/14/13

Date: 02.06.2014

To

Mr. Manickavasagam A
12E, D.R.O Compound,
Race Course,
Coimbatote

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor"** in the Department of Electrical and Electronics in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **02.06.2014**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.41,000/-(Rupees fourty one thousand only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. (If available)
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

8. To render assistance in teaching/faculty sister academic institution under Ahalia and to offer consultancy services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason. You may also resign and leave the job giving three months notice during probation.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Head of the Department or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

    a. To prepare lesson planning and teaching notes in advance.
    b. To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
    c. To handle the laboratories and correct the records.
    d. To maintain regularity and discipline of students inside the campus.
    e. To evaluate the lab records, test answer script and submit the marks in time.
    f. To identify the students below average and counsel them.
    g. To give assignments to student and evaluate them.
    h. To maintain attendance register neatly and submit to the HOD regularly.
    i. To conduct tutorial
    j. To function as class teacher as and when assigned duty of the class teacher by HOD.

k. To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l. To help the HOD in department activities.
m. To promote students association activities.
n. To get prepared for ISO/NBA and similar requirement.
o. To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref: ASET/ADMIN/AL/15/013

Date: 01.06.2015

To

Ms. Lakshmy Suresh
Prasanthi Nilayam,
Yezhuvath Lane,
Chittur, Palakkad

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Electrical and Electronics Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **01.06.2015**
2) You will be paid a total monthly salary of **Rs.25,600 (Rupees twenty five thousand and six hundred only)**.The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.
9) You will be on probation for a period of one year which may be extended by another six months to one year.

Received

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

11) Your services will be confirmed after the successful completion of the probation period.

12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University and University of Calicut
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557
Phone: 04923 - 226666 www.ahalia.ac.in

Ref: ASET/ADMIN/AL/16/019

Date: 10.08.2016

To

Mrs. Sowmya S
Radha Krishna House
Peruvemba (PO)
Palakkad - 678531

Original Received

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the department of Electrical and Electronics Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **10.08.2016**
2) You will be paid a total monthly salary of **Rs.27,569/- (Rupees twenty seven thousand five hundred and sixty nine only)** for the first year. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.

9) To render assistance and to offer services to various projects under Ahalia International Foundation for which no extra remuneration will be paid.

10) You will be on probation for a period of one year which may be extended by another six months to one year.

11) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

12) Your services will be confirmed after the successful completion of the probation period.

13) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

14) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

15) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

16) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Dr. Krishna Kumar Kishor
Asst. Director, Academics
Ahalia Health Heritage & Knowledge Village

AIF:HR:ASET:AO:2021:008 **13.01.2021**

Ms. Swathy M.V
Manalikkattil (H)
Vallivattom P.O
Thrissur -680123

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Electrical & Electronics Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **13.01.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

13/01/2021

G. Srikumar
Manager HR –Academics

Terms accepted

Swathy M.V

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AO:2021:009 **15.01.2021**

Ms. Veenaa Raj
Sauparnika,
Near DonBosco HSS
Mullakkara, Mannuthy PO
Thrissur -680651

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Electrical & Electronics Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **15.01.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

15/01/2021

G. Srikumar
Manager HR –Academics

Terms accepted

Veenaa Raj

AIF:HR:ASET:AO:2021:014 **10.02.2021**

Mr. Subin Chacko
Mangalathu Puthan Purayil (H)
Kayanna P.O
Kozhikode

APPOINTMENT LETTER

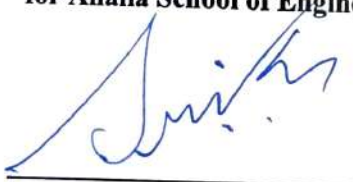
With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the Department of Electrical and Electronics Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **10.02.2021.**
2. You will be paid a consolidated amount of **Rs.26,000/- (Rupees Twenty-six Thousand only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room accommodation in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology



G. Srikumar
Manager HR –Academics

Terms accepted



Subin Chacko

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:006 **02.02.2022**

Ms. Sruthi Viswanath
Saroj Nivas
Thalapuzha (P.O)
Manathavady
Wayanad - 670644

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Electrical and Electronics Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **02.02.2022**
2. You will be paid a consolidated amount of **Rs.25,600/- (Twenty Five Thousand Six Hundred Only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.6. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.
9. Your name will be included in list of faculties in related subjects in all AHALIA establishments for statutory purpose. Any related certificates should not be submitted in any other in any other institutions while you are working in AHALIA. You will not be eligible for extra remuneration or any other additional service benefits for this.
10. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
11. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
12. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Sruthi Viswanath

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University and University of Calicut

Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557

Phone: 04923 - 226666 www.ahalia.ac.in

ASET/ADMIN/AL/17/006 01.06.2017

Ref: To Date:

Mr. Prakash D
Nirmalyam
Surya Nagar
Dhoni (PO)
Palakkad-678009

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Professor** in the Department of Mechanical Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **01.06.2017**
2) You will be paid a total monthly salary of **Rs.75,000/- (Rupees seventy five thousand only)** for the first year. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.
9) To render assistance and to offer services to various projects under Ahalia International Foundation for which no extra remuneration will be paid.

10) You will be on probation for a period of one year which may be extended.

11) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

12) Your services will be confirmed after the successful completion of the probation period.

13) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

14) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

15) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

16) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

17) The employee will not be engaged in any activities which will be detrimental to the interest and image of the Foundation.

For Ahalia School of Engineering & Technology,

Dr. Krishna Kumar Kishor
Asst. Director, Academics
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2022:007 **16-02-2022**

Dr. S John Alexis
No.64 Parameswaran Layout
Pappanaickenpalayam
Coimbatore
Tamil Nadu - 641037

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Professor** in the **Department of Mechanical Engineering** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **16.02.2022**
2. You will be paid a consolidated amount of **Rs.1,00,000/-** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with SBR/DBR quarters on campus on chargeable basis. You will also have to bear the expenses for establishment charge, electricity, water and other recurring expenses on utilities.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

9. Your appointment can be terminated by giving two-month notice or by paying two-months' salary in lieu of notice, or you may resign by giving two-months' notice or by giving two-months' salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.
10. Your name will be included in list of faculties in related subjects in all AHALIA establishments for statutory purpose. Any related certificates should not be submitted in any other in any other institutions while you are working in AHALIA. You will not be eligible for extra remuneration or any other additional service benefits for this.
11. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
12. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
13. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
14. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
15. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

16/2/22

Dr. S John Alexis

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/13/020

09.07.2013

To

Mr. Dhanesh.S
Sreepadam
Parappuram Temple Road
Kozhikode

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor** in the department of Mechanical Engineering" in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **09.07.2013.**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly total salary of **Rs.29160/-(Rupees Twenty nine thousand and one sixty only) with** a basic pay of **Rs.15600/-** in the pay scale 15600-39100 and 35% DA & AGP of Rs.6000. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. Accommodation:-**Free Single room** accommodation in the campus (Which cannot be encashed). Expenses for electricity, water, general upkeep and other utilities will have to be paid by the occupant.
5. You will be governed by the rules and regulations of the Institution.
6. You will be entitled for leave and holidays as per the norms of the Institution.
7. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

09/7/13

Received Original

8. During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

9. Your services will be confirmed after the successful completion of the probation period.

10. After confirmation, you are not generally permitted to leave the institution during the academic year.

11. However, your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

12. You will be reporting to the Head of the Department or his/her authorized representative.

13. In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

9/7/13

l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

09/7/13

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/13/039

07.10.2013

To

Mr.Dheeraj P
Divyasree
Makkada P O
Koodathumpoyil, Kozhikode

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor** in the department of Mechanical Engineering" in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **07.10.2013.**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly total salary of of **Rs.29160/-(Rupees Twenty nine thousand and one sixty only) w**ith a basic pay of **Rs.15600/-** in the pay scale 15600-39100 and 35% DA & AGP of Rs.6000. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. Accommodation:-**Free Single room** accommodation in the campus (Which cannot be encashed). Expenses for electricity, water, general upkeep and other utilities will have to be paid by the occupant.
5. You will be governed by the rules and regulations of the Institution.
6. You will be entitled for leave and holidays as per the norms of the Institution.
7. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

Recieved

8. During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

9. Your services will be confirmed after the successful completion of the probation period.

10. After confirmation, you are not generally permitted to leave the institution during the academic year.

11. However, your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

12. You will be reporting to the Head of the Department or his/her authorized representative.

13. In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

07/10/13

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref:
ASET/AL/14/32

Date:
30.07.2014

To

Mr. Vivek Gopi
17/453, Krishna Priya,
Manapullikavu,
Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor** in the Department of Mechanical in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **30.07.2014.**

2) You will be on probation for a period of one year which may be extended by another six months to one year.

3) You will be paid a monthly consolidated salary of **Rs.25,600/-(Rupees twenty five thousand and six hundred only)**.The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.

4) You will be governed by the rules and regulations of the Institution.

5) You will be entitled for leave and holidays as per the norms of the Institution. (If available)

6) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

7) The minimum period of service in the institution expected from you is one year.

29/7/14

8) To render assistance in teaching/faculty sister academic institution under Ahalia and to offer services to various projects under Ahalia for which no extra remuneration will be paid.
9) During the probation, your services can be terminated by giving a notice of three months without assigning any reason.
10) Your services will be confirmed after the successful completion of the probation period.

11) After confirmation, you are not generally permitted to leave the institution during the academic year.

12) Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13) You will be reporting to the Head of the Department or his/her authorized representative.

14) In general, your duties, responsibilities and authorities will be as given below.

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received on 29/8/14.

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

ASET/ADMIN/AL/15/020

Date 22.06.2015

To

Mr. Anil M
Moonannore House,
Velappaya (PO),
Thrissur, 680 596

APPOINTMENT LETTER

With reference to your application for a position and the subsequent interview, Ahalia International Foundation, Palakkad are pleased to appoint you as **Assistant Professor** in the Department of Mechanical Engineering in Ahalia School of Engineering & Technology, Palakkad on the following terms and conditions.

1) The appointment will take effect from your date of joining **22.06.2015**
2) You will be paid a total monthly salary of **Rs.21,600 (Rupees twenty one thousand and six hundred only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
3) You will be governed by the rules and regulations of the Institution.
4) You will be entitled for leave and holidays as per the norms of the Institution.
5) The minimum period of service in the institution expected from you is one year.
6) You have to render assistance in teaching/other activities in the sister academic institution under Ahalia International Foundation and to offer services to various projects under the Foundation for which no extra remuneration will be paid.
7) You are not permitted to leave the institution during the academic year.
8) Your appointment can be terminated by giving one month notice or by paying one month salary in lieu of notice or you may resign by giving one month notice or by giving one month salary subject to the condition mentioned in Sl.No.7.
9) You will be on probation for a period of one year which may be extended by another six months to one year.

10) During the probation, your services can be terminated by giving a notice of one month without assigning any reason.

11) Your services will be confirmed after the successful completion of the probation period.

12) You will be reporting to the Head of the Department or any authorized representative specified by the Management.

13) Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.

14) You may be provided accommodation in the campus as per the rules and regulations of the Foundation.

15) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed.

For Ahalia School of Engineering & Technology,

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

ANIL.M.

AIF:HR:ASET:AO:010:2019

08.08.2019

Mr. Vignesh V
Karuppath (H)
Geetham, Ariyallur
Parappanangadi,
Malappuram - 676312

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the Department of Mechanical Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **08.08.2019.**
2. You will be paid a consolidated amount of **Rs.25,600/-** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. In case you require accommodation, you will be provided with sharing room in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be on probation for a period of one year which may be extended at the discretion of the Management.
11. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
12. Your services will be confirmed after the successful completion of the probation period.
13. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
14. Your duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
15. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
16. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Vignesh V

AIF:HR:ASET:AO:2021:013 **10.02.2021**

Mr. Sandeep Satish
TC 35/78-1, PRA 19C
Govindapuram
Pappad PO
Trivandrum -695013

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the Department of Mechanical Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **10.02.2021.**
2. You will be paid a consolidated amount of **Rs.26,000/- (Rupees Twenty-six Thousand only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room accommodation in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.

8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.
9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

10/2/21

Sandeep Satish

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AO:2021:019 **01.03.2021**

Mr. Jishnoop Jayaprakash
Aryampadam (H)
Kannambra (P)
Palakkad -678686

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Mechanical Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.03.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You may avail the college bus facility provided on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Jishnoop Jayaprakash

AIF:HR:ASET:AO:2021:018 **01.03.2021**

Mr. Gokul A. Menon
Sagar Villa
Cheppilamuri
Akathethara PO
Palakkad -678008

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Mechanical Engineering in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **01.03.2021.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You may avail the college bus facility provided on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Gokul A. Menon

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

01.08.2013

ASET/AL/13/027

To

Mr. Binoy Balan K
Binjira, near aided School Payoor
Kanippayoor, Thrissur

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor"** in Mathematics in the department of Humanities and Science in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **01.08.2013.**
2) You will be on probation for a period of one year which may be extended by another six months to one year.
3) You will be paid a monthly total salary of **Rs. 29151/-(Rupees Twenty nine thousand and one fifty one only)** with a basic pay of Rs.**21593**/- in the pay scale of 15600-39100 and 35% DA. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4) You will be governed by the rules and regulations of the Institution.
5) You will be entitled for leave and holidays as per the norms of the Institution.
6) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7) During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

01/8/13

Received original copy
19/8/13

8) Your services will be confirmed after the successful completion of the probation period.

9) After confirmation, you are not generally permitted to leave the institution during the academic year.

10) However your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

11) You will be reporting to the Head of the Department or his/her authorized representative.

12) In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

Manoj Toms 07/08/13
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received original Copy
19/08/13

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

APPOINTMENT LETTER

Sub : Appointment as **Assistant Professor** in the Department of **Science & Humanities**

Ref : Your Application and Interview on 4.7.12

With reference to the above, the Management of AHALIA SCHOOL OF ENGINEERING AND TECHNOLOGY is pleased to appoint you as Assistant Professor in the Department of Science & Humanities with a Basic Pay of Rs.15600(in the Scale 15600-39100) with 35% D.A.The total emoluments will be Rs. 21060 per month.

The following terms and conditions will be applicable to you as an employee of the institution.

1. You will report for duty and submit the joining report on 11.7.2012
2. You will be governed by the rules and regulations of the Institution.
3. You will be entitled for leave and holidays as per the norms of the Institution.
4. You will be entitled for 3% increase in your basic salary provided your services are satisfactory.
5. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
6. You will be on probation for a period of one year which may be extended by another 6 months.
7. During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.
8. Your services will be confirmed after the successful completion of the probation period.
9. After confirmation, you are not generally permitted to leave the institution during the academic year. Two months of Notice period is required for resignation and your resignation may be accepted without affecting the academic work.

10. You will be reporting to the Head of the Department or his authorized representative.

11. In general, your duties, responsibilities and authorities will be as given below .

a. To prepare lesson planning and teaching notes in advance.
b. To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c. To handle the laboratories and correct the records.
d. To maintain regularity and discipline of students inside the campus.
e. To evaluate the lab records, test answer script and submit the marks in time.
f. To identify the students below average and counsel them.
g. To give assignments to student and evaluate them.
h. To maintain attendance register neatly and submit to the HOD regularly.
i. To conduct tutorial
j. To function as class teacher as and when assigned duty of the class teacher by HOD.
k. To take charge of laboratory / Department library / Stock Verification /Time Table preparation /Association Activities /Project Work /Project coordination /students counseling as and when assigned by the HOD.
l. To help the HOD in department activities.
m. To promote students association activities.
n. To get prepared for ISO/NBA and similar requirement.
o. To attend any work assigned by your reporting authority

Date : 11.7.12

For Ahalia School of Engineering and Technology

To

Prabha R

Ganith, H. No. 494,A-14

Lions School Road,Koppam

Palakkad-678001

Received

Prabha

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

APPOINTMENT LETTER

Sub: Appointment as **Assistant Professor** in the Department of Science **& Humanities**

Ref: Your Application and Interview on 16.6.2012

With reference to the above, the Management of AHALIA SCHOOL OF ENGINEERING AND TECHNOLOGY is pleased to appoint you as Assistant Professor in the Department of Science & Humanities with a Basic Pay of 15600 (in the Scale 15600-39100) plus with 35% D.A. The total emoluments will be Rs. 21060 per month.

The following terms and conditions will be applicable to you as an employee of the institution.

1. You will report for duty and submit the joining report on 11.7.2012
2. You will be governed by the rules and regulations of the Institution.
3. You will be entitled for leave and holidays as per the norms of the Institution.
4. You will be entitled for 3% increase in your basic salary provided your services are satisfactory.
5. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
6. You will be on probation for a period of one year which may be extended by another 6 months.
7. During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.
8. Your services will be confirmed after the successful completion of the probation period.

9. After confirmation, you are not generally permitted to leave the institution during the academic year. Two months of Notice period is required for resignation and your resignation may be accepted without affecting the academic work.

10. You will be reporting to the Head of the Department or his authorized representative.

11. In general, your duties, responsibilities and authorities will be as given below .

    a. To prepare lesson planning and teaching notes in advance.
    b. To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
    c. To handle the laboratories and correct the records.
    d. To maintain regularity and discipline of students inside the campus.
    e. To evaluate the lab records, test answer script and submit the marks in time.
    f. To identify the students below average and counsel them.
    g. To give assignments to student and evaluate them.
    h. To maintain attendance register neatly and submit to the HOD regularly.
    i. To conduct tutorial
    j. To function as class teacher as and when assigned duty of the class teacher by HOD.
    k. To take charge of laboratory / Department library / Stock Verification /Time Table Preparation /Association Activities /Project Work /Project coordination /students Counseling as and when assigned by the HOD.
    l. To help the HOD in department activities.
    m. To promote students association activities.
    n. To get prepared for ISO/NBA and similar requirement.
    o. To attend any work assigned by your reporting authority

Date : 16.6.12

For Ahalia School of Engineering and Technology

Recieved Basil Baby

BASIL BABY

To

Basil Baby

Vattappillil House,Thalakodu Post

KothaMangalam

Ernakulam – 686693

Kerala

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/13/018

19.06.2013

To

Mrs.Sangeetha P S
Neduvanchirakalam
Pudunagaram PO
Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor** in **Mathematics** in the department of Humanities & Science in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **19.06.2013.**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly total salary of **Rs.21060/-(Rupees Twenty one thousand and sixty only)** with a basic pay of **Rs.15600/-** in the pay scale 15600-39100 and 35% DA. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

8. Your services will be confirmed after the successful completion of the probation period.

9. After confirmation, you are not generally permitted to leave the institution during the academic year.

10. However, your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

11. You will be reporting to the Head of the Department or his/her authorized representative.

12. In general, your duties, responsibilities and authorities will be as given below,
    a) To prepare lesson planning and teaching notes in advance.
    b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
    c) To handle the laboratories and correct the records.
    d) To maintain regularity and discipline of students inside the campus.
    e) To evaluate the lab records, test answer script and submit the marks in time.
    f) To identify the students below average and counsel them.
    g) To give assignments to student and evaluate them.
    h) To maintain attendance register neatly and submit to the HOD regularly.
    i) To conduct tutorial
    j) To function as class teacher as and when assigned duty of the class teacher by HOD.
    k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
    l) To help the HOD in department activities.
    m) To promote students association activities.
    n) To get prepared for ISO/NBA and similar requirement.
    o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

19/6/2013

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Accepted
Sreetha.
21/6/2013.

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/13/022

17.07.2013

To

Mr. Thannasi C
Valia Nadukkalam
Nattukal PO
Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **"Assistant Professor"** in Physics in the department of Humanities and Science in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1) The appointment will take effect from **17.07.2013.**

2) You will be on probation for a period of one year which may be extended by another six months to one year.

3) You will be paid a monthly total salary of **Rs.21060/-(Rupees Twenty one thousand and six hundred only)** with a basic pay of Rs.**15600/-** in the pay scale of 15600-39100 and 35% DA. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.

4) You will be governed by the rules and regulations of the Institution.

5) You will be entitled for leave and holidays as per the norms of the Institution.

6) You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.

7) During the probation, your services can be terminated by giving a notice of two months without assigning any reason. You may also resign and leave the job giving two months notice during probation.

17/7/13

Received the originals

15/8/13

8) Your services will be confirmed after the successful completion of the probation period.

9) After confirmation, you are not generally permitted to leave the institution during the academic year.

10) However your appointment can be terminated by giving two months notice or by paying two month salary in lieu of notice or you may resign by giving two months notice or by paying two months salary in lieu of notice.

11) You will be reporting to the Head of the Department or his/her authorized representative.

12) In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.
k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

17/7/13

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

Received the originals

13/8/13

Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahalia.org.in

ASET/AL/14/002

02.01.2014

To

Ms. Preeja.V
9/458
V.P. Thara
Kollengode, Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor** in **Mathematics** in the department of Humanities & Science in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **02.01.2014.**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.15600/-(Rupees fifteen six hundred only)** The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. **(If available)**
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

8. To render assistance in teaching/faculty sister academic institution under Ahalia and to offer consultancy services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason. You may also resign and leave the job giving three months notice during probation.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Head of the Department or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.

k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.
l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

6/1/14

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

SCHOOL OF ENGINEERING & TECHNOLOGY
Approved by AICTE and Affiliated to University of Calicut
Ahalia Health, Heritage & Knowledge Village Palakkad-678557 Ph: 04923-207777 www.ahaliaengg.org

ASET/AL/14/001 **02.01.2014**

To

Mrs. Sunitha.K.G
Lakshmi Sudanam
Onnurpallam
Muthalamada, Palakkad

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor** in **Mathematics** in the department of Humanities & Science in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **02.01.2014.**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.17000/-(Rupees Seventeen thousand only)** The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. (If available)
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

8. To render assistance in teaching/faculty sister academic institution under Ahalia and to offer consultancy services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason. You may also resign and leave the job giving three months notice during probation.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Head of the Department or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

a) To prepare lesson planning and teaching notes in advance.
b) To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
c) To handle the laboratories and correct the records.
d) To maintain regularity and discipline of students inside the campus.
e) To evaluate the lab records, test answer script and submit the marks in time.
f) To identify the students below average and counsel them.
g) To give assignments to student and evaluate them.
h) To maintain attendance register neatly and submit to the HOD regularly.
i) To conduct tutorial
j) To function as class teacher as and when assigned duty of the class teacher by HOD.

k) To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

l) To help the HOD in department activities.
m) To promote students association activities.
n) To get prepared for ISO/NBA and similar requirement.
o) To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

02/1/17

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(Approved by AICTE & Affiliated to University of Calicut)
Ahalia Health, Heritage & Knowledge Village
Palakkad - 678 557. Ph: 04923 - 226 666 www.ahalia.ac.in

Ref: ASET/AL/14/26

Date: 07.07.2014

To

Mr.Vignesh. D
Hosahatty (VILL)
M.Palada (PO)
The Nilgiris

APPOINTMENT LETTER

Further to your application and the subsequent interview, we are pleased to appoint you as **Assistant Professor** – Mathematics in Humanities and Science in AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY, Palakkad on the following terms and conditions.

1. The appointment will take effect from **07.07.2014**
2. You will be on probation for a period of one year which may be extended by another six months to one year.
3. You will be paid a monthly consolidated salary of **Rs.21,000/-(Rupees twenty one thousand only)**. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on the income of your salary.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution. (If available)
6. You are entitled to make use of the transportation provided by the Institution on payment of charges prescribed by the Management.
7. The minimum period of service in the institution expected from you is one year.

Received

8. To render assistance in teaching/faculty sister academic institution under Ahalia and to offer services to various projects under Ahalia for which no extra remuneration will be paid.

9. During the probation, your services can be terminated by giving a notice of three months without assigning any reason. You may also resign and leave the job giving three months notice during probation.

10. Your services will be confirmed after the successful completion of the probation period.

11. After confirmation, you are not generally permitted to leave the institution during the academic year.

12. Your appointment can be terminated by giving three months notice or by paying three month salary in lieu of notice or you may resign by giving three months notice or by giving at least one month notice and paying two months salary.

13. You will be reporting to the Head of the Department or his/her authorized representative.

14. In general, your duties, responsibilities and authorities will be as given below,

    a. To prepare lesson planning and teaching notes in advance.
    b. To conduct classes regularly as per the time-table and lesson planning and ensure that the class work is not affected by leave.
    c. To handle the laboratories and correct the records.
    d. To maintain regularity and discipline of students inside the campus.
    e. To evaluate the lab records, test answer script and submit the marks in time.
    f. To identify the students below average and counsel them.
    g. To give assignments to student and evaluate them.
    h. To maintain attendance register neatly and submit to the HOD regularly.
    i. To conduct tutorial
    j. To function as class teacher as and when assigned duty of the class teacher by HOD.
    k. To take charge of laboratory/ Department library/ Stock Verification/Time Table preparation /Association Activities/Project Work/ Project coordination/ students counseling as and when assigned by the HOD.

l. To help the HOD in department activities.
m. To promote students association activities.
n. To get prepared for ISO/NBA and similar requirement.
o. To attend any work assigned by your reporting authority, including duties in the sister institutions.

For Ahalia School of Engineering & Technology,

15/7/14

Manoj Toms
Chief Executive Officer
Ahalia Health Heritage & Knowledge Village

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASP:AL:2021:045

01.12.2021

Ms. Chippy Binoy
Alummotil (House)
Vengasery P.O
Ambalapara
Palakkad – 679516

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Language Trainer** in the Department of Science & Humanities in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. 0**1.12.2021.**
2. You will be paid a consolidated amount of **Rs.17,000/- (Rupees Seventeen Thousand only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be provided with sharing room accommodation in the campus on chargeable basis.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your name will be included in list of faculties in related subjects in all AHALIA establishments for statutory purpose. Any related certificates should not be submitted in any other in any other institutions while you are working in AHALIA. You will not be eligible for extra remuneration or any other additional service benefits for this.
12. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
13. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
14. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
15. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Chippy Binoy

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY
(ISO 9001:2015 Certified Institution)
Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2019:026 **01.10.2019**

Mr. Sreejith P.B.
Padinjarapura (h),
Parli,
Palakkad.

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Science and Humanities** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **12.10.2019.**
2. You will be paid a consolidated amount of **Rs.25,600/-- (Twenty five thousand and six hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Mr. Sreejith P B.

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AIF:HR:ASET:AL:2019:024 **01.08.2019**

Mr. Sreeram S.
14/903, Ayyapuram,
Kalpathy,
Palakkad - 678701

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Assistant Professor** in the **Department of Science and Humanities** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **02.08.2019.**
2. You will be paid a consolidated amount of **Rs. 25,600/- (Twenty five thousand and six hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Department or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Mr. Sreeram S.

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AIF:HR:ASET:AL:2022:013

11.04.2022

Mr. Bibin B
Krishnakripa House
Behind Civil Station
Padathu Colony
Palakkad - 678001

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as **Assistant Professor** in the Department of Physical Education in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **11.04.2022.**
2. You will be paid a consolidated amount of **Rs.25,600/- (Rupees Twenty-five Thousand Six Hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be provided with sharing room accommodation in the campus on chargeable basis.
4. You will be governed by the rules and regulations of the Institution.
5. You will be entitled for leave and holidays as per the norms of the Institution.
6. The minimum period of service in the institution expected from you is one year.
7. You are not permitted to leave the Institution during the middle of the academic year.
8. Your appointment can be terminated by giving two-months' notice or by paying two-months' salary in lieu of notice, or you may resign by giving two-months' notice or by giving two-months' salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in teaching/other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Institution or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. In case you remain absent without prior permission or authorization or overstay leave for eight consecutive calendar days beyond the period of leave originally or subsequently extended, it shall be deemed that you have left the service of the organization on your own accord without notice and the same shall be treated as abandonment of services on your part. In such an event, we will be within our rights to initiate legal action for claiming costs for the loss incurred by us due to your action of abandonment of services. Further, you will not be eligible for experience and relieving letter from us.
13. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
14. You should keep integrity and professional ethics in all your personal and official dealings.

If the above terms and conditions are acceptable, please return this letter after affixing your signature.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

11/4/22

Bibin B

AHALIA SCHOOL OF ENGINEERING & TECHNOLOGY

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Approved by AICTE & Affiliated to A. P. J. Abdul Kalam Technological University
Ahalia Health, Heritage & Knowledge Village, Palakkad - 678557. Ph: 04923-226666, www.ahalia.ac.in

AIF:HR:ASET:AL:2019: 23 **01.08.2019**

Mr. LAL S.
Kullapurath House, Perumballam,
Thathamangalam (PO)
Palakkad - 678102

APPOINTMENT LETTER

With reference to your application for employment, we are pleased to appoint you as the **Librarian** in Ahalia School of Engineering & Technology on the following terms and conditions:

1. The appointment will take effect from your date of joining i.e. **08.08.2019.**
2. You will be paid a consolidated amount of **Rs. 25600/- (Rupees Twenty five thousand and six hundred only)** per month. The payment of your salary will be subject to the deduction of Income Tax (TDS) and other applicable taxes on your salary.
3. You will be governed by the rules and regulations of the Institution.
4. You will be entitled for leave and holidays as per the norms of the Institution.
5. The minimum period of service in the institution expected from you is one year.
6. You are not permitted to leave the Institution during the middle of the academic year.
7. You will be on probation for a period of one year which may be extended at the discretion of the Management. During the probation, your services can be terminated by giving a notice of one month without assigning any reason.
8. Your appointment can be terminated by giving one-month notice or by paying one-month salary in lieu of notice, or you may resign by giving one-month notice or by giving one-month salary subject to the condition mentioned in Sl.No.7. Please note that your relieving from services will also be subject to prevailing AICTE/University norms as applicable.

9. You have to render assistance in other activities in the sister academic institutions under Ahalia International Foundation and to offer services to various projects under the Foundation, if required, for which no extra remuneration will be paid.
10. You will be reporting to the Head of the Institution or any authorized representative specified by the Management.
11. Your working hours, duties, responsibilities and authorities will be specified by the Head of the Institution at the time of joining and may be modified in due course of time.
12. You will not engage in any activities which will be detrimental to the interest and image of the Foundation.
13. You should keep integrity and professional ethics in all your personal and official dealings.

for Ahalia School of Engineering & Technology

G. Srikumar
Manager HR –Academics

Terms accepted

Mr. LAL S.

Course No.	Course Name	L-T-P-Credits	Year of Introduction
BE103	INTRODUCTION TO SUSTAINABLE ENGINEERING	2-0-1-3	2016

Course Objectives

- To have an increased awareness among students on issues in areas of sustainability
- To understand the role of engineering and technology within sustainable development;
- To know the methods, tools, and incentives for sustainable product-service system development
- To establish a clear understanding of the role and impact of various aspects of engineering and engineering decisions on environmental, societal, and economic problems.

Syllabus

Sustainability- need and concept, challenges, Environment acts and protocols, Global, Regional and Local environmental issues, Natural resources and their pollution, Carbon credits, Zero waste concept ISO 14000, Life Cycle Analysis, Environmental Impact Assessment studies, Sustainable habitat, Green buildings, green materials, Energy, Conventional and renewable sources, Technology and sustainable development, Sustainable urbanization, Industrial Ecology.

Expected outcome

The student will be

- Able to understand the different types of environmental pollution problems and their sustainable solutions
- Able to work in the area of sustainability for research and education
- Having a broader perspective in thinking for sustainable practices by utilizing the engineering knowledge and principles gained from this course

Reference Books:

- Allen, D. T. and Shonnard, D. R., Sustainability Engineering: Concepts, Design and Case Studies, Prentice Hall.
- Bradley. A.S; Adebayo,A.O., Maria, P. Engineering applications in sustainable design and development, Cengage learning
- Environment Impact Assessment Guidelines, Notification of Government of India, 2006
- Mackenthun, K.M., Basic Concepts in Environmental Management, Lewis Publication, London, 1998
- ECBC Code 2007, Bureau of Energy Efficiency, New Delhi Bureau of Energy Efficiency Publications-Rating System, TERI Publications - GRIHA Rating System
- Ni bin Chang, Systems Analysis for Sustainable Engineering: Theory and Applications, McGraw-Hill Professional.
- Twidell, J. W. and Weir, A. D., Renewable Energy Resources, English Language Book Society (ELBS).

KTUweb.com

- Purohit, S. S., Green Technology - An approach for sustainable environment, Agrobios publication

Course Plan

Module	Contents	Hours	Sem. Exam Marks
I	Sustainability - Introduction, Need and concept of sustainability, Social-environmental and economic sustainability concepts. Sustainable development, Nexus between Technology and Sustainable development, Challenges for Sustainable Development. Multilateral environmental agreements and Protocols - Clean Development Mechanism (CDM), Environmental legislations in India - Water Act, Air Act.	L4	15%
	Students may be assigned to do at least one project eg: a) Identifying/assessment of sustainability in your neighbourhood in education, housing, water resources, energy resources, food supplies, land use, environmental protection etc. b) Identify the threats for sustainability in any selected area and explore solutions for the same	P1	
II	Air Pollution, Effects of Air Pollution; Water pollution- sources, Sustainable wastewater treatment, Solid waste - sources, impacts of solid waste, Zero waste concept, 3 R concept. Global environmental issues- Resource degradation, Climate change, Global warming, Ozone layer depletion, Regional and Local Environmental Issues. Carbon credits and carbon trading, carbon foot print.	L6	15%
	Students may be assigned to do at least one project for eg: a) Assessing the pollution status of a small area b) Programmes for enhancing public environmental awareness c) Observe a pond nearby and think about the different measures that can be adopted for its conservation	P3	
	FIRST INTERNAL EXAM		
III	Environmental management standards, ISO 14000 series, Life Cycle Analysis (LCA) - Scope and Goal, Bio-mimicking, Environment Impact Assessment (EIA) - Procedures of EIA in India.	L4	15%
	Students may be assigned to do at least one project eg: a) Conducting LCA of products (eg. Aluminium cans, PVC bottles, cars etc. or activities (Comparison of land filling and open burning) b) Conducting an EIA study of a small project (eg. Construction of a building)	P2	

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IV	Basic concepts of sustainable habitat, Green buildings, green materials for building construction, material selection for sustainable design, green building certification, Methods for increasing energy efficiency of buildings. Sustainable cities, Sustainable transport.	L5	15%
	Students may be assigned to do at least one project eg: a) Consider the design aspects of a sustainable building for your campus b) Explore the different methods that can be adopted for maintaining a sustainable transport system in your city.	P2	
	SECOND INTERNAL EXAM		
V	Energy sources: Basic concepts-Conventional and non-conventional, solar energy, Fuel cells, Wind energy, Small hydro plants, bio-fuels, Energy derived from oceans, Geothermal energy.	L5	20%
	Students may be assigned to do at least one project eg: a) Find out the energy savings that can be achieved by the installation of a solar water heater b) Conduct a feasibility study for the installation of wind mills in Kerala	P2	
VI	Green Engineering, Sustainable Urbanisation, industrialisation and poverty reduction; Social and technological change, Industrial Processes: Material selection, Pollution Prevention, Industrial Ecology, Industrial symbiosis.	L5	20%
	Students may be assigned to do a group project eg: a) Collect details for instances of climate change in your locality b) Find out the carbon credits you can gain by using a sustainable transport system (travelling in a cycle or car pooling from college to home) c) Have a debate on the topics like: Industrial Ecology is a Boon or Bane for Industries?/Are we scaring the people on Climate Change unnecessarily?/Technology enables Development sustainable or the root cause of unsustainability?	P3	
	END SEMESTER EXAM		

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Course Code	Course Name	L-T-P-Credits	Year of Introduction
CE369	DISASTER MANAGEMENT	3-0-0-3	2016

Prerequisite: NIL

Course objectives:

- To provide an overview of the common hazards and their dynamics
- To inculcate the basic concepts of disaster management

Syllabus :

Fundamental concepts of hazards and disasters: Relationship between disasters and development, implications. Introduction to key concepts and terminology of hazard, vulnerability, exposure, risk, crisis, emergencies, Disasters, Resilience.

Types of Natural Disasters I- Earth quakes, Landslides. Classification of Disasters and nature of Impacts.

Types of Natural Disasters II- Floods, Coastal disasters-Tidal waves, Cyclones, Tsunamis. Classification of Disasters and nature of Impacts.

Types of Anthropogenic Disasters I – Soil degradation and desertification.

Types of Anthropogenic Disasters II- Fundamental concepts of water and atmospheric pollution.

Hazard and disaster management plans for floods, cyclones, tidal waves.

Expected Outcomes:

The students will

i. gain the general ideas about the processes involved in natural and anthropogenic disasters

ii. understand the concepts of disaster management and measures taken to mitigate and contain common episodes of disasters

References :

1. Andrew, S., "Environmental Modeling with GIS and Remote Sensing", John Willey, 2002
2. Ariyabandu, M. and Sahni P. "Disaster Risk Reduction in South Asia", Prentice-Hall (India), 2003.
3. Bell, F.G., "Geological Hazards: Their assessment, avoidance and mitigation", E & FN SPON Routledge, London. 1999
4. Bossler, J.D., "Manual of Geospatial Science and Technology", Taylor and Francis, 2001
5. David Alexander, "Natural Disasters", Research Press, New Delhi, 1993
6. Matthews, J.A., "Natural hazards and Environmental Change", Bill McGuire, Ian Mason, 2002
7. Mitigating Natural Disasters, Phenomena, Effects and options, A Manual for policy makers and planners, United Nations. New York, 1991
8. Nick Carter. W., "Disaster Management - A Disaster Manager's Handbook". Asian Development Bank, Philippines. 1991

COURSE PLAN

Module	Contents	Hours	Sem. Exam Marks %

KTUweb.com

I	Fundamental concepts of hazards and disasters: Relationship between disasters and development, implications. Introduction to key concepts and terminology of hazard, vulnerability, exposure, risk, crisis, emergencies, Disasters, Resilience.	7	15
II	Types of Natural Disasters I- Earth quakes, Landslides. Classification and nature of impacts.	7	15
FIRST INTERNAL EXAMINATION			
III	Types of Natural Disasters II- Floods, Coastal disasters- Cyclones, Tsunamis. Classification and nature of impacts.	7	15
IV	Types of Anthropogenic Disasters I– soil and soil degradation, desertification.	7	15
SECOND INTERNAL EXAMINATION			
V	Types of Anthropogenic Disasters II-Fundamental concepts of water and atmospheric pollution.	7	20
VI	Hazard and disaster management plans for floods, cyclones, tidal waves.	7	20
END SEMESTER EXAMINATION			

QUESTION PAPER PATTERN (End semester examination)

Maximum Marks :100 **Exam Duration: 3 Hrs**

Part A -Module I & II : 2 questions out of 3 questions carrying 15 marks each

Part B - Module III & IV: 2 questions out of 3 questions carrying 15 marks each

Part C - Module V & VI : 2 questions out of 3 questions carrying 20 marks each

Note : 1.Each part should have at least one question from each module

2.Each question can have a maximum of 4 subdivisions (a, b, c, d)

Course Code	Course Name	L-T-P-Credits	Year of Introduction
CE488	DISASTER MANAGEMENT	3-0-0-3	2016

Course Objectives

- To provide an overview of the common hazards and their dynamics
- To inculcate the basic concepts of disaster management

Syllabus

Fundamental concepts of hazards and disasters - Basic concept of Earth as a system and its component sub systems - . Climate Change - Introduction to key concepts and terminology of hazard, vulnerability, exposure, risk, crisis, emergencies, Disasters, Resilience - Natural Disasters - Earth quakes, Landslides. Floods, Coastal disasters, Tidal waves, Tsunamis. Nature of Impacts - Anthropogenic Disasters – Soil degradation and desertification -water and atmospheric pollution -Hazard and disaster management plans for floods, tidal waves.

Expected Outcome

The students will

i. get general ideas about the processes involved in natural and anthropogenic disasters
ii. understand the concepts of disaster management and measures to mitigate and contain common episodes of disasters

References:

1. Andrew, S., "Environmental Modeling with GIS and Remote Sensing", John Willey and sons, 2002
2. Ariyabandu, M. and Sahni P. (Eds), "Disaster Risk Reduction in South Asia", Prentice-Hall (India), 2003.
3. Bell, F.G., "Geological Hazards: Their assessment, avoidance and mitigation", E & FN SPON Routledge, London. 1999
4. Bossler, J.D., "Manual of Geospatial Science and Technology", Taylor and Francis, London, 2001
5. David Alexander, "Natural Disasters", Research Press, New Delhi, 1993
6. Matthews, J.A., "Natural hazards and Environmental Change", Bill McGuire, Ian Mason, 2002
7. Nick Carter. W., "Disaster Management - A Disaster Manager's Handbook". Asian Development Bank, Philippines. 1991
8. United Nations , Mitigating Natural Disasters, Phenomena, Effects and options, A Manual for policy makers and planners, New York, 1991

COURSE PLAN

Module	Contents	Hours	End Sem. Exam Marks
I	Fundamental concepts of hazards and disasters: Introduction to key concepts and terminology of hazard, vulnerability, exposure, risk, crisis, emergencies, Disasters, Resilience. Basic concept of Earth as a system and its component sub systems. Climate Change vis-a-vis the interrelationships of the subsystems- Green House Effect and Global warming, basic	7	15%

	ideas about their causes and effects.		
II	Types of Natural Disasters I- Earth quakes, Landslides. Nature of impacts.	7	15%
FIRST INTERNAL EXAMINATION			
III	Types of Natural Disasters II- Floods, Coastal disasters- Cyclones, Tsunamis. Nature of impacts.	7	15%
IV	Types of Anthropogenic Disasters I– soil and soil degradation, desertification.	7	15%
SECOND INTERNAL EXAMINATION			
V	Types of Anthropogenic Disasters II-Fundamental concepts of water and atmospheric pollution.	7	20%
VI	Hazard and disaster management plans for floods, tidal waves.	7	20%
END SEMESTER EXAMINATION			

QUESTION PAPER PATTERN (End Semester Examination)

Maximum Marks :100 **Exam Duration: 3 Hrs**

Part A -Module I & II : 2 questions out of 3 questions carrying 15 marks each

Part B - Module III & IV: 2 questions out of 3 questions carrying 15 marks each

Part C - Module V &VI : 2 questions out of 3 questions carrying 20 marks each

Note : 1.Each part should have at least one question from each module

2.Each question can have a maximum of 4 subdivisions (a,b,c,d)

Course code	Course Name	L-T-P-Credits	Year of Introduction
HS210	LIFE SKILLS	2-0-2	2016

Prerequisite : Nil

Course Objectives

- To develop communication competence in prospective engineers.
- To enable them to convey thoughts and ideas with clarity and focus.
- To develop report writing skills.
- To equip them to face interview & Group Discussion.
- To inculcate critical thinking process.
- To prepare them on problem solving skills.
- To provide symbolic, verbal, and graphical interpretations of statements in a problem description.
- To understand team dynamics & effectiveness.
- To create an awareness on Engineering Ethics and Human Values.
- To instill Moral and Social Values, Loyalty and also to learn to appreciate the rights of others.
- To learn leadership qualities and practice them.

Syllabus

Communication Skill: Introduction to Communication, The Process of Communication, Barriers to Communication, Listening Skills, Writing Skills, Technical Writing, Letter Writing, Job Application, Report Writing, Non-verbal Communication and Body Language, Interview Skills, Group Discussion, Presentation Skills, Technology-based Communication.

Critical Thinking & Problem Solving: Creativity, Lateral thinking, Critical thinking, Multiple Intelligence, Problem Solving, Six thinking hats, Mind Mapping & Analytical Thinking.

Teamwork: Groups, Teams, Group Vs Teams, Team formation process, Stages of Group, Group Dynamics, Managing Team Performance & Team Conflicts.

Ethics, Moral & Professional Values: Human Values, Civic Rights, Engineering Ethics, Engineering as Social Experimentation, Environmental Ethics, Global Issues, Code of Ethics like ASME, ASCE, IEEE.

Leadership Skills: Leadership, Levels of Leadership, Making of a leader, Types of leadership, Transactions Vs Transformational Leadership, VUCA Leaders, DART Leadership, Leadership Grid & leadership Formulation.

Expected outcome

The students will be able to

- Communicate effectively.
- Make effective presentations.
- Write different types of reports.
- Face interview & group discussion.
- Critically think on a particular problem.
- Solve problems.
- Work in Group & Teams
- Handle Engineering Ethics and Human Values.
- Become an effective leader.

Resource Book:

Life Skills for Engineers, Complied by ICT Academy of Kerala, McGraw Hill Education (India) Private Ltd., 2016

References:

- Barun K. Mitra; (2011), *"Personality Development & Soft Skills*", First Edition; Oxford Publishers.
- Kalyana; (2015) "*Soft Skill for Managers*"; First Edition; Wiley Publishing Ltd.
- Larry James (2016); "*The First Book of Life Skills*"; First Edition; Embassy Books.
- Shalini Verma (2014); *"Development of Life Skills and Professional Practice"*; First Edition; Sultan Chand (G/L) & Company
- John C. Maxwell (2014); "The 5 Levels of Leadership", Centre Street, A division of Hachette Book Group Inc.

Course Plan

Module	Contents	Hours L-T-P L	P	Sem. Exam Marks
I	Need for Effective Communication, Levels of communication; Flow of communication; Use of language in communication; Communication networks; Significance of technical communication, Types of barriers; Miscommunication; Noise; Overcoming measures, Listening as an active skill; Types of Listeners; Listening for general content; Listening to fill up information; Intensive Listening; Listening for specific information; Developing effective listening skills; Barriers to effective listening skills. **Technical Writing:** Differences between technical and literary style, Elements of style; Common Errors, **Letter Writing:** Formal, informal and demi-official letters; business letters, **Job Application**: Cover letter, Differences between bio-data, CV and Resume, **Report Writing:** Basics of Report Writing; Structure of a report; Types of reports. **Non-verbal Communication and Body Language:** Forms of non-verbal communication; Interpreting body-language cues; Kinesics; Proxemics; Chronemics; Effective use of body language **Interview Skills**: Types of Interviews; Ensuring success in job interviews; Appropriate use of non-verbal communication, **Group Discussion**: Differences between group discussion and debate; Ensuring success in group discussions, **Presentation Skills**: Oral presentation and public speaking skills; business presentations, **Technology-based Communication:** Netiquettes: effective e-mail messages; power-point presentation; enhancing editing skills using computer software.	2 3	2 4 4	See evaluation scheme

II	Need for Creativity in the 21st century, Imagination, Intuition, Experience, Sources of Creativity, Lateral Thinking, Myths of creativity Critical thinking Vs Creative thinking, Functions of Left Brain & Right brain, Convergent & Divergent Thinking, Critical reading & Multiple Intelligence. Steps in problem solving, Problem Solving Techniques, Problem Solving through Six Thinking Hats, Mind Mapping, Forced Connections. Problem Solving strategies, Analytical Thinking and quantitative reasoning expressed in written form, Numeric, symbolic, and graphic reasoning, Solving application problems.	2 2	2 2	
III	Introduction to Groups and Teams, Team Composition, Managing Team Performance, Importance of Group, Stages of Group, Group Cycle, Group thinking, getting acquainted, Clarifying expectations. Group Problem Solving, Achieving Group Consensus. Group Dynamics techniques, Group vs Team, Team Dynamics, Teams for enhancing productivity, Building & Managing Successful Virtual Teams. Managing Team Performance & Managing Conflict in Teams. Working Together in Teams, Team Decision-Making, Team Culture & Power, Team Leader Development.	3 3	2 2	
IV	Morals, Values and Ethics, Integrity, Work Ethic, Service Learning, Civic Virtue, Respect for Others, Living Peacefully. Caring, Sharing, Honesty, Courage, Valuing Time, Cooperation, Commitment, Empathy, Self-Confidence, Character Spirituality, Senses of 'Engineering Ethics', variety of moral issued, Types of inquiry, moral dilemmas, moral autonomy, Kohlberg's theory, Gilligan's theory, Consensus and controversy, Models of Professional Roles, Theories about right action, Self-interest, customs and religion, application of ethical theories. Engineering as experimentation, engineers as responsible experimenters, Codes of ethics, Balanced outlook on. The challenger case study, Multinational corporations, Environmental ethics, computer ethics,	3 3 3	2 2	

	Weapons development, engineers as managers, consulting engineers, engineers as expert witnesses and advisors, moral leadership, sample code of Ethics like ASME, ASCE, IEEE, Institution of Engineers(India), Indian Institute of Materials Management, Institution of electronics and telecommunication engineers(IETE), India, etc.	3		
V	Introduction, a framework for considering leadership, entrepreneurial and moral leadership, vision, people selection and development, cultural dimensions of leadership, style, followers, crises. Growing as a leader, turnaround leadership, gaining control, trust, managing diverse stakeholders, crisis management Implications of national culture and multicultural leadership Types of Leadership, Leadership Traits. Leadership Styles, VUCA Leadership, DART Leadership, Transactional vs Transformational Leaders, Leadership Grid, Effective Leaders, making of a Leader, Formulate Leadership	4 2 2	 2 2	
END SEMESTER EXAM				

EVALUATION SCHEME

Internal Evaluation

(Conducted by the College)

Total Marks: 100

Part – A

(To be started after completion of Module 1 and to be completed by 30th working day of the semester)

1. Group Discussion – Create groups of about 10 students each and engage them on a GD on a suitable topic for about 20 minutes. Parameters to be used for evaluation is as follows;

(i) Communication Skills – 10 marks
(ii) Subject Clarity – 10 marks
(iii) Group Dynamics - 10 marks
(iv) Behaviors & Mannerisms - 10 marks

(Marks: 40)

Part – B

(To be started from 31st working day and to be completed before 60th working day of the semester)

2. Presentation Skills – Identify a suitable topic and ask the students to prepare a presentation (preferably a power point presentation) for about 10 minutes. Parameters to be used for evaluation is as follows;

(i)	Communication Skills*	-	10 marks
(ii)	Platform Skills**	-	10 marks
(iii)	Subject Clarity/Knowledge	-	10 marks

(Marks: 30)

* Language fluency, auditability, voice modulation, rate of speech, listening, summarizes key learnings etc.

** Postures/Gestures, Smiles/Expressions, Movements, usage of floor area etc.

Part – C

(To be conducted before the termination of semester)

3. Sample Letter writing or report writing following the guidelines and procedures. Parameters to be used for evaluation is as follows;

(i)	Usage of English & Grammar	-	10 marks
(ii)	Following the format	-	10 marks
(iii)	Content clarity	-	10 marks

(Marks: 30)

External Evaluation

(Conducted by the University)

Total Marks: 50 Time: 2 hrs.

Part – A

Short Answer questions

There will be one question from each area (five questions in total). Each question should be written in about maximum of 400 words. Parameters to be used for evaluation are as follows;

(i) Content Clarity/Subject Knowledge
(ii) Presentation style
(iii) Organization of content

(Marks: 5 x 6 = 30)

Part – B

Case Study

The students will be given a case study with questions at the end the students have to analyze the case and answer the question at the end. Parameters to be used for evaluation are as follows;

(i) Analyze the case situation
(ii) Key players/characters of the case
(iii) Identification of the problem (both major & minor if exists)
(iv) Bring out alternatives
(v) Analyze each alternative against the problem
(vi) Choose the best alternative
(vii) Implement as solution
(viii) Conclusion
(ix) Answer the question at the end of the case

(Marks: 1 x 20 = 20)

KTU Students

HUN 101	LIFE SKILLS	CATEGORY	L	T	P	CREDIT	YEAR OF INTRODUCTION
		MNC	2	0	2	---	2019

Preamble: Life skills are those competencies that provide the means for an individual to be resourceful and positive while taking on life's vicissitudes. Development of one's personality by being aware of the self, connecting with others, reflecting on the abstract and the concrete, leading and generating change, and staying rooted in time-tested values and principles is being aimed at. This course is designed to enhance the employability and maximize the potential of the students by introducing them to the principles that underly personal and professional success, and help them acquire the skills needed to apply these principles in their lives and careers.

Prerequisite: None

Course Outcomes: After the completion of the course the student will be able to

CO 1	Define and Identify different life skills required in personal and professional life
CO 2	Develop an awareness of the self and apply well-defined techniques to cope with emotions and stress.
CO 3	Explain the basic mechanics of effective communication and demonstrate these through presentations.
CO 4	Take part in group discussions
CO 5	Use appropriate thinking and problem solving techniques to solve new problems
CO 6	Understand the basics of teamwork and leadership

Mapping of course outcomes with program outcomes

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12
CO 1						2		1	2	2	1	3
CO 2									3			2
CO 3						1			1	3		
CO 4										3		1
CO 5		3	2	1								
CO 6						1			3			

Mark distribution

Total Marks	CIE	ESE	ESE Duration
100	50	50	2 hours

For more study materials: WWW.KTUSTUDENTS.IN

Continuous Internal Evaluation
Total Marks: 50

Attendance	: 10 marks
Regular assessment	: 15 marks
Series test (one test only, should include first three modules)	: 25 marks

Regular assessment

- Group Discussion (Marks: 9)

  Create groups of about 6 students each and engage them on a GD on a suitable topic for about 20 minutes. Parameters to be used for evaluation are as follows:

  - Communication Skills : 3 marks
  - Subject Clarity : 2 marks
  - Group Dynamics : 2 marks
  - Behaviours & Mannerisms : 2 marks

- Presentation Skills (Marks: 6)

  Identify a suitable topic and ask the students to prepare a presentation (preferably a power point presentation) for about 10 minutes. Parameters to be used for evaluation are as follows:

  - Communication Skills : 2 marks
  - Platform Skills : 2 marks
  - Subject Clarity/Knowledge : 2 marks

End Semester Examination
Total Marks: 50 **Time: 2 hrs.**

Part A: Short answer question (25 marks)
There will be one question from each MODULE (five questions in total, five marks each). Each question should be written in about maximum of 400 words. Parameters to be used for evaluation are as follows:
(i) Content Clarity/Subject Knowledge
(ii) Presentation style
(iii) Organization of content

Part B: Case Study (25 marks)
The students will be given a case study with questions at the end. The students have to analyze the case and answer the question at the end. Parameters to be used for evaluation are as follows:
(i) Analyze the case situation
(ii) Key players/characters of the case
(iii) Identification of the problem (both major & minor if exists)
(iv) Bring out alternatives
(v) Analyze each alternative against the problem
(vi) Choose the best alternative
(vii) Implement as solution
(viii) Conclusion

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(ix) Answer the question at the end of the case

Course Level Assessment Questions

Course Outcome 1 (CO1):

1. List 'life skills' as identified by WHO
2. What do you mean by effective communication?
3. What are the essential life skills required by a professional?

Course Outcome 2 (CO2)

1. Identify an effective means to deal with workplace stress.
2. How can a student apply journaling to stress management?
3. What is the PATH method? Describe a situation where this method can be used effectively.

Course Outcome 3(CO3):

1. Identify the communication network structure that can be observed in the given situations. Describe them.

   (a) A group discussion on development.

   (b) An address from the Principal regarding punctuality.

   (c) A reporter interviewing a movie star.

   (d) Discussing the answers of a test with a group of friends.
2. Elucidate the importance of non-verbal communication in making a presentation
3. Differentiate between kinesics, proxemics, and chronemics with examples.

Course Outcome 4 (CO4):

1. How can a participant conclude a group discussion effectively?
2. 'Listening skills are essential for effectively participating in a group discussion.' Do you agree? Substantiate your answer.

Course Outcome 5 (CO5):

1. Illustrate the creative thinking process with the help of a suitable example
2. Translate the following problem from verbal to graphic form and find the solution : *In a quiz, Ananth has 50 points more than Bimal, Chinmay has 60 points less than Ananth, and Dharini is 20 points ahead of Chinmay. What is the difference in points between Bimal and Dharini?*

For more study materials: WWW.KTUSTUDENTS.IN

3. List at least five ways in which the problem "How to increase profit?" can be redefined

Course Outcome 6 (CO6):

1. A group of engineers decided to brainstorm a design issue on a new product. Since no one wanted to disagree with the senior members, new ideas were not flowing freely. What group dynamics technique would you suggest to avoid this 'groupthink'? Explain the procedure.
2. "A group focuses on individual contribution, while a team must focus on synergy." Explain.
3. Identify the type of group formed / constituted in each of the given situations

    a) A Police Inspector with subordinates reporting to him

    b) An enquiry committee constituted to investigate a specific incident

    c) The Accounts Department of a company

    d) A group of book lovers who meet to talk about reading

Syllabus

Module 1

Overview of Life Skills: Meaning and significance of life skills, Life skills identified by WHO: Self-awareness, Empathy, Critical thinking, Creative thinking, Decision making, problem solving, Effective communication, interpersonal relationship, coping with stress, coping with emotion.

Life skills for professionals: positive thinking, right attitude, attention to detail, having the big picture, learning skills, research skills, perseverance, setting goals and achieving them, helping others, leadership, motivation, self-motivation, and motivating others, personality development, IQ, EQ, and SQ

Module 2

Self-awareness: definition, need for self-awareness; Coping With Stress and Emotions, Human Values, tools and techniques of SA: questionnaires, journaling, reflective questions, meditation, mindfulness, psychometric tests, feedback.

Stress Management: Stress, reasons and effects, identifying stress, stress diaries, the four A's of stress management, techniques, Approaches: action-oriented, emotion-oriented, acceptance-oriented, resilience, Gratitude Training,

Coping with emotions: Identifying and managing emotions, harmful ways of dealing with emotions, PATH method and relaxation techniques.

For more study materials: WWW.KTUSTUDENTS.IN

Morals, Values and Ethics: Integrity, Civic Virtue, Respect for Others, Living Peacefully. Caring, Sharing, Honesty, Courage, Valuing Time, Time management, Co operation, Commitment, Empathy, Self-Confidence, Character, Spirituality, Avoiding Procrastination, Sense of Engineering Ethics.

Module 3

21st century skills: Creativity, Critical Thinking, Collaboration, Problem Solving, Decision Making, Need for Creativity in the 21st century, Imagination, Intuition, Experience, Sources of Creativity, Lateral Thinking, Myths of creativity, Critical thinking Vs Creative thinking, Functions of Left Brain & Right brain, Convergent & Divergent Thinking, Critical reading & Multiple Intelligence.

Steps in problem solving: Problem Solving Techniques, Six Thinking Hats, Mind Mapping, Forced Connections. Analytical Thinking, Numeric, symbolic, and graphic reasoning. Scientific temperament and Logical thinking.

Module 4

Group and Team Dynamics: Introduction to Groups: Composition, formation, Cycle, thinking, Clarifying expectations, Problem Solving, Consensus, Dynamics techniques, Group vs Team, Team Dynamics, Virtual Teams. Managing team performance and managing conflicts, Intrapreneurship.

Module 5

Leadership: Leadership framework, entrepreneurial and moral leadership, vision, cultural dimensions. Growing as a leader, turnaround leadership, managing diverse stakeholders, crisis management. Types of Leadership, Traits, Styles, VUCA Leadership, Levels of Leadership, Transactional vs Transformational Leaders, Leadership Grid, Effective Leaders.

Lab Activities

Verbal

Effective communication and Presentation skills.
Different kinds of communication; Flow of communication; Communication networks, Types of barriers; Miscommunication
Introduction to presentations and group discussions.
Learning styles: visual, aural, verbal, kinaesthetic, logical, social, solitary; Previewing, KWL table, active listening, REAP method
Note-taking skills: outlining, non-linear note-taking methods, Cornell notes, three column note taking.
Memory techniques: mnemonics, association, flashcards, keywords, outlines, spider diagrams and mind maps, spaced repetition.
Time management: auditing, identifying time wasters, managing distractions, calendars and checklists; Prioritizing - Goal setting, SMART goals; Productivity tools and apps, Pomodoro technique.

Non Verbal:
Non-verbal Communication and Body Language: Forms of non-verbal communication; Interpreting body-language cues; Kinesics; Proxemics; Chronemics; Effective use of body language, Communication in a multi cultural environment.

For more study materials: WWW.KTUSTUDENTS.IN

Reference Books

1. Shiv Khera, You Can Win, Macmillan Books, New York, 2003.
2. Barun K. Mitra, “Personality Development & Soft Skills”, Oxford Publishers, Third impression, 2017.
3. ICT Academy of Kerala, "Life Skills for Engineers", McGraw Hill Education (India) Private Ltd., 2016.
4. Caruso, D. R. and Salovey P, “The Emotionally Intelligent Manager: How to Develop and Use the Four Key Emotional Skills of Leadership”, John Wiley & Sons, 2004.
5. Kalyana, “Soft Skill for Managers”; First Edition; Wiley Publishing Ltd, 2015.
6. Larry James, “The First Book of Life Skills”; First Edition, Embassy Books, 2016.
7. Shalini Verma, “Development of Life Skills and Professional Practice”; First Edition; Sultan Chand (G/L) & Company, 2014.
8. Daniel Goleman, "Emotional Intelligence"; Bantam, 2006.
9. Remesh S., Vishnu R.G., "Life Skills for Engineers", Ridhima Publications, First Edition, 2016.
10. Butterfield Jeff, “Soft Skills for Everyone”, Cengage Learning India Pvt Ltd; 1 edition, 2011.
11. Training in Interpersonal Skills: Tips for Managing People at Work, Pearson Education, India; 6 edition, 2015.
12. The Ace of Soft Skills: Attitude, Communication and Etiquette for Success, Pearson Education; 1 edition, 2013.

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For more study materials: WWW.KTUSTUDENTS.IN

Code.	Course Name	L	T	P	Hrs	Credit
HUT 200	Professional Ethics	2	0	0	2	2

Preamble: To enable students to create awareness on ethics and human values.

Prerequisite: Nil

Course Outcomes: After the completion of the course the student will be able to

CO 1	Understand the core values that shape the ethical behaviour of a professional.
CO 2	Adopt a good character and follow an ethical life.
CO 3	Explain the role and responsibility in technological development by keeping personal ethics and legal ethics.
CO 4	Solve moral and ethical problems through exploration and assessment by established experiments.
CO 5	Apply the knowledge of human values and social values to contemporary ethical values and global issues.

Mapping of course outcomes with program outcomes

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO10	PO11	PO12
CO 1								2			2	
CO 2								2			2	
CO 3								3			2	
CO 4								3			2	
CO 5								3			2	

Assessment Pattern

Bloom's category	Continuous Assessment Tests		End Semester Exam
	1	2	
Remember	15	15	30
Understood	20	20	40
Apply	15	15	30

Mark distribution

Total Marks	CIE	ESE	ESE Duration
150	50	100	3 hours

Continuous Internal Evaluation Pattern:

Attendance	:	10 marks
Continuous Assessment Tests (2 Nos)	:	25 marks
Assignments/Quiz	:	15 marks

End Semester Examination Pattern: There will be two parts; Part A and Part B. Part A contains 10 questions with 2 questions from each module, having 3 marks for each question. Students should answer all questions. Part B contains 2 questions from each module of which student should answer any one. Each question can have maximum 2 sub-divisions and carry 14 marks.

Course Level Assessment Questions

Course Outcome 1 (CO1):
1. Define integrity and point out ethical values.
2. Describe the qualities required to live a peaceful life.
3. Explain the role of engineers in modern society.

Course Outcome 2 (CO2)
1. Derive the codes of ethics.
2. Differentiate consensus and controversy.
3. Discuss in detail about character and confidence.

Course Outcome 3(CO3):
1. Explain the role of professional's ethics in technological development.
2. Distinguish between self interest and conflicts of interest.
3. Review on industrial standards and legal ethics.

Course Outcome 4 (CO4):
1. Illustrate the role of engineers as experimenters.
2. Interpret the terms safety and risk.
3. Show how the occupational crimes are resolved by keeping the rights of employees.

Course Outcome 5 (CO5):
1. Exemplify the engineers as managers.
2. Investigate the causes and effects of acid rain with a case study.
3. Explorate the need of environmental ethics in technological development.

Model Question paper

QP CODE: **Reg No:**_____

PAGES:3 **Name :**_____

APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY THIRD/FOURTH SEMESTER B.TECH DEGREE EXAMINATION, MONTH & YEAR

Course Code: HUT 200

Course Name: PROFESSIONAL ETHICS

Max. Marks: 100 **Duration: 3 Hours**

(2019-Scheme)

PART A

(Answer all questions, each question carries 3 marks)

1. Define empathy and honesty.
2. Briefly explain about morals, values and ethics.
3. Interpret the two forms of self-respect.
4. List out the models of professional roles.
5. Indicate the advantages of using standards.
6. Point out the conditions required to define a valid consent?
7. Identify the conflicts of interests with an example?
8. Recall confidentiality.
9. Conclude the features of biometric ethics.
10. Name any three professional societies and their role relevant to engineers.

(10x3 = 30 marks)

PART B

(Answer one full question from each module, each question carries 14 marks)

MODULE I

11. a) Classify the relationship between ethical values and law?

b) Compare between caring and sharing. (10+4 = 14 marks)

Or

12. a) Exemplify a comprehensive review about integrity and respect for others.

b) Discuss about co-operation and commitment. (8+6 = 14 marks)

MODULE II

13.a) Explain the three main levels of moral developments, deviced by Kohlberg.

b) Differentiate moral codes and optimal codes. (10+4 = 14 marks)

Or

14. a) Extrapolate the duty ethics and right ethics.

b) Discuss in detail the three types of inquiries in engineering ethics (8+6 = 14 marks)

MODULE III

15.**a)** Summarize the following features of morally responsible engineers.

(i) Moral autonomy **(ii)** Accountability

b)Explain the rights of employees (8+6 = 14 marks)

Or

16. a) Explain the reasons for Chernobyl mishap ?

b) Describe the methods to improve collegiality and loyalty. (8+6 = 14 marks)

MODULE IV

17.a) Execute collegiality with respect to commitment, respect and connectedness.

b) Identify conflicts of interests with an example. (8+6 = 14 marks)

Or

18. a) Explain in detail about professional rights and employee rights.

b) Exemplify engineers as managers.

MODULE V

19.**a)** Evaluate the technology transfer and appropriate technology.

b) Explain about computer and internet ethics. (8+6 = 14 marks)

Or

20. a) Investigate the causes and effects of acid rain with a case study.

b) Conclude the features of ecocentric and biocentric ethics. (8+6 = 14 marks)

Syllabus

Module 1 – Human Values.

Morals, values and Ethics – Integrity- Academic integrity-Work Ethics- Service Learning- Civic Virtue- Respect for others- Living peacefully- Caring and Sharing- Honestly- courage-Cooperation commitment- Empathy-Self Confidence -Social Expectations.

Module 2 - Engineering Ethics & Professionalism.

Senses of Engineering Ethics - Variety of moral issues- Types of inquiry- Moral dilemmas –Moral Autonomy – Kohlberg's theory- Gilligan's theory- Consensus and Controversy-Profession and Professionalism- Models of professional roles-Theories about right action –Self interest-Customs and Religion- Uses of Ethical Theories.

Module 3- Engineering as social Experimentation.

Engineering as Experimentation – Engineers as responsible Experimenters- Codes of Ethics- Plagiarism- A balanced outlook on law - Challenges case study- Bhopal gas tragedy.

Module 4- Responsibilities and Rights.

Collegiality and loyalty – Managing conflict- Respect for authority- Collective bargaining- Confidentiality- Role of confidentiality in moral integrity-Conflicts of interest- Occupational crime- Professional rights- Employee right- IPR Discrimination.

Module 5- Global Ethical Issues.

Multinational Corporations- Environmental Ethics- Business Ethics- Computer Ethics -Role in Technological Development-Engineers as Managers- Consulting Engineers- Engineers as Expert witnesses and advisors-Moral leadership.

Text Book

1. M Govindarajan, S Natarajan and V S Senthil Kumar, Engineering Ethics, PHI Learning Private Ltd, New Delhi,2012.
2. R S Naagarazan, A text book on professional ethics and human values, New age international (P) limited ,New Delhi,2006.

Reference Books

1. Mike W Martin and Roland Schinzinger, Ethics in Engineering,4th edition, Tata McGraw Hill Publishing Company Pvt Ltd, New Delhi,2014.
2. Charles D Fleddermann, Engineering Ethics, Pearson Education/ Prentice Hall of India, New Jersey,2004.
3. Charles E Harris, Michael S Protchard and Michael J Rabins, Engineering Ethics- Concepts and cases, Wadsworth Thompson Learning, United states,2005.
4. http://www.slideword.org/slidestag.aspx/human-values-and-Professional-ethics.

Course Contents and Lecture Schedule

SL.No	Topic	No. of Lectures 25
1	**Module 1 – Human Values.**	
1.1	Morals, values and Ethics, Integrity, Academic Integrity,Work Ethics	1
1.2	Service Learning, Civic Virtue, Respect for others, Living peacefully	1
1.3	Caring and Sharing, Honesty, Courage, Co-operation commitment	2
1.4	Empathy, Self Confidence, Social Expectations	1
2	**Module 2- Engineering Ethics & Professionalism.**	
2.1	Senses of Engineering Ethics, Variety of moral issues, Types of inquiry	1
2.2	Moral dilemmas, Moral Autonomy, Kohlberg's theory	1
2.3	Gilligan's theory, Consensus and Controversy,Profession& Professionalism, Models of professional roles, Theories about right action	2
2.4	Self interest-Customs and Religion, Uses of Ethical Theories	1
3	**Module 3- Engineering as social Experimentation.**	
3.1	Engineering as Experimentation, Engineers as responsible Experimenters	1
3.2	Codes of Ethics,Plagiarism, A balanced outlook on law	2
3.3	Challenger case study, Bhopal gas tragedy	2
4	**Module 4- Responsibilities and Rights.**	
4.1	Collegiality and loyalty, Managing conflict, Respect for authority	1
4.2	Collective bargaining, Confidentiality, Role of confidentiality in moral integrity, Conflicts of interest	2
4.3	Occupational crime, Professional rights, Employee right, IPR Discrimination	2
5	**Module 5- Global Ethical Issues.**	
5.1	Multinational Corporations, Environmental Ethics, Business Ethics, Computer Ethics	2
5.2	Role in Technological Development, Moral leadership	1
5.3	Engineers as Managers, Consulting Engineers, Engineers as Expert witnesses and advisors	2

CODE		CATEGORY	L	T	P	CREDIT
MCN201	SUSTAINABLE ENGINEERING		2	0	0	NIL

Preamble: Objective of this course is to inculcate in students an awareness of environmental issues and the global initiatives towards attaining sustainability. The student should realize the potential of technology in bringing in sustainable practices.

Prerequisite: NIL

Course Outcomes: After the completion of the course the student will be able to

CO 1	Understand the relevance and the concept of sustainability and the global initiatives in this direction
CO 2	Explain the different types of environmental pollution problems and their sustainable solutions
CO 3	Discuss the environmental regulations and standards
CO 4	Outline the concepts related to conventional and non-conventional energy
CO 5	Demonstrate the broad perspective of sustainable practices by utilizing engineering knowledge and principles

Mapping of course outcomes with program outcomes

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12
CO 1						2	3					2
CO 2						2	3					2
CO 3						2	3					2
CO 4						2	3					2
CO 5						2	3					2

Assessment Pattern

Mark distribution

Bloom's Category	Continuous Assessment Tests		End Semester Examination
	1	2	
Remember	20	20	40
Understand	20	20	40
Apply	10	10	20
Analyse			
Evaluate			
Create			

Continuous Internal Evaluation Pattern:

Attendance : 10 marks
Continuous Assessment Test (2 numbers) : 25 marks
Assignment/Quiz/Course project : 15 marks

End Semester Examination Pattern: There will be two parts; Part A and Part B. Part A contain 10 questions with 2 questions from each module, having 3 marks for each question. Students should answer all questions. Part B contains 2 questions from each module of which student should answer any one. Each question can have maximum 2 sub-divisions and carry 14 marks.

Total Marks	CIE	ESE	ESE Duration
150	50	100	3 hours

Course Level Assessment Questions

Course Outcome 1 (CO1): Understand the relevance and the concept of sustainability and the global initiatives in this direction

1. Explain with an example a technology that has contributed positively to sustainable development.
2. Write a note on Millennium Development Goals.

Course Outcome 2 (CO2): Explain the different types of environmental pollution problems and their sustainable solutions

1. Explain the 3R concept in solid waste management?
2. Write a note on any one environmental pollution problem and suggest a sustainable solution.
3. In the absence of green house effect the surface temperature of earth would not have been suitable for survival of life on earth. Comment on this statement.

Course Outcome 3(CO3): Discuss the environmental regulations and standards

1. Illustrate Life Cycle Analysis with an example of your choice.
2. "Nature is the most successful designer and the most brilliant engineer that has ever evolved". Discuss.

Course Outcome 4 (CO4): Outline the concepts related to conventional and non-conventional energy

1. Suggest a sustainable system to generate hot water in a residential building in tropical climate.
2. Enumerate the impacts of biomass energy on the environment.

Course Outcome 5 (CO5): Demonstrate the broad perspective of sustainable practices by utilizing engineering knowledge and principles

1. Suggest suitable measures to make the conveyance facilities used by your institution sustainable.

Model Question paper

Part A

(Answer all questions. Each question carries 3 marks each)

1. Define sustainable development.
2. Write a short note on Millennium Development Goals.
3. Describe carbon credit.
4. Give an account of climate change and its effect on environment.
5. Describe biomimicry? Give two examples.
6. Explain the basic concept of Life Cycle Assessment.
7. Name three renewable energy sources.

8. Mention some of the disadvantages of wind energy.
9. Enlist some of the features of sustainable habitat.
10. Explain green engineering.

Part B

(Answer one question from each module. Each question carries 14 marks)

11. Discuss the evolution of the concept of sustainability. Comment on its relevance in the modern world.

OR

12. Explain Clean Development Mechanism.
13. Explain the common sources of water pollution and its harmful effects.

OR

14. Give an account of solid waste management in cities.
15. Explain the different steps involved in the conduct of Environmental Impact Assessment.

OR

16. Suggest some methods to create public awareness on environmental issues.
17. Comment on the statement, “Almost all energy that man uses comes from the Sun”.

OR

18. Write notes on:
    a. Land degradation due to water logging.
    b. Over exploitation of water.
19. Discuss the elements related to sustainable urbanisation.

OR

20. Discuss any three methods by which you can increase energy efficiency in buildings.

Syllabus

Sustainability- need and concept, technology and sustainable development-Natural resources and their pollution, Carbon credits, Zero waste concept. Life Cycle Analysis, Environmental Impact Assessment studies, Sustainable habitat, Green buildings, green materials, Energy, Conventional and renewable sources, Sustainable urbanization, Industrial Ecology.

Module 1

Sustainability: Introduction, concept, evolution of the concept; Social, environmental and economic sustainability concepts; Sustainable development, Nexus between Technology and Sustainable development; Millennium Development Goals (MDGs) and Sustainable Development Goals (SDGs), Clean Development Mechanism (CDM).

Module 2

Environmental Pollution: Air Pollution and its effects, Water pollution and its sources, Zero waste concept and 3 R concepts in solid waste management; Greenhouse effect, Global warming, Climate change, Ozone layer depletion, Carbon credits, carbon trading and carbon foot print, legal provisions for environmental protection.

Module 3

Environmental management standards: ISO 14001:2015 frame work and benefits, Scope and goal of Life Cycle Analysis (LCA), Circular economy, Bio-mimicking, Environment Impact Assessment (EIA), Industrial ecology and industrial symbiosis.

Module 4

Resources and its utilisation: Basic concepts of Conventional and non-conventional energy, General idea about solar energy, Fuel cells, Wind energy, Small hydro plants, bio-fuels, Energy derived from oceans and Geothermal energy.

Module 5

Sustainability practices: Basic concept of sustainable habitat, Methods for increasing energy efficiency in buildings, Green Engineering, Sustainable Urbanisation, Sustainable cities, Sustainable transport.

Reference Books

1. Allen, D. T. and Shonnard, D. R., Sustainability Engineering: Concepts, Design and Case Studies, Prentice Hall.
2. Bradley. A.S; Adebayo,A.O., Maria, P. Engineering applications in sustainable design and development, Cengage learning
3. Environment Impact Assessment Guidelines, Notification of Government of India, 2006
4. Mackenthun, K.M., Basic Concepts in Environmental Management, Lewis Publication, London, 1998
5. ECBC Code 2007, Bureau of Energy Efficiency, New Delhi Bureau of Energy Efficiency Publications-Rating System, TERI Publications - GRIHA Rating System
6. Ni bin Chang, Systems Analysis for Sustainable Engineering: Theory and Applications, McGraw-Hill Professional.
7. Twidell, J. W. and Weir, A. D., Renewable Energy Resources, English Language Book Society (ELBS).
8. Purohit, S. S., Green Technology - An approach for sustainable environment, Agrobios Publication

CODE	COURSE NAME	CATEGORY	L	T	P	CREDIT
MCN202	CONSTITUTION OF INDIA		2	0	0	NIL

Preamble:

The study of their own country constitution and studying the importance environment as well as understanding their own human rights help the students to concentrate on their day to day discipline. It also gives the knowledge and strength to face the society and people.

Prerequisite: Nil

Course Outcomes: After the completion of the course the student will be able to

CO 1	Explain the background of the present constitution of India and features.
CO 2	Utilize the fundamental rights and duties.
CO 3	Understand the working of the union executive, parliament and judiciary.
CO 4	Understand the working of the state executive, legislature and judiciary.
CO 5	Utilize the special provisions and statutory institutions.
CO 6	Show national and patriotic spirit as responsible citizens of the country

Mapping of course outcomes with program outcomes

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12
CO 1						2	2	2		2		
CO 2						3	3	3		3		
CO 3						3	2	3		3		
CO 4						3	2	3		3		
CO 5						3	2	3		3		
CO 6						3	3	3		2		

Assessment Pattern

Bloom's Category	Continuous Assessment Tests		End Semester Examination
	1	2	
Remember	20	20	40
Understand	20	20	40
Apply	10	10	20
Analyse			

Evaluate			
Create			

Mark distribution

Total Marks	CIE	ESE	ESE Duration
150	50	100	3 hours

Continuous Internal Evaluation Pattern:

Attendance : 10 marks
Continuous Assessment Test (2 numbers) : 25 marks
Assignment/Quiz/Course project : 15 marks

End Semester Examination Pattern: There will be two parts; Part A and Part B. Part A contain 10 questions with 2 questions from each module, having 3 marks for each question. Students should answer all questions. Part B contains 2 questions from each module of which student should answer any one. Each question can have maximum 2 sub-divisions and carry 14 marks.

Course Level Assessment Questions

Course Outcome 1 (CO1):

1 Discuss the historical background of the Indian constitution.

2 Explain the salient features of the Indian constitution.

3 Discuss the importance of preamble in the implementation of constitution.

Course Outcome 2 (CO2)

1 What are fundamental rights ? Examine each of them.

2 Examine the scope of freedom of speech and expression underlying the constitution.

3 The thumb impression of an accused is taken by the police against his will. He contends that this is a violation of his rights under Art 20(3) of the constitution. Decide.

Course Outcome 3(CO3):

1 Explain the powers of the President to suspend the fundamental rights during emergency.

2 Explain the salient features of appeal by special leave.

3. List the constitutional powers of President.

Course Outcome 4 (CO4):

1 Discuss the constitutional powers of Governor.

2 Examine the writ jurisdiction of High court.

3 Discuss the qualification and disqualification of membership of state legislature.

Course Outcome 5 (CO5):

1 Discuss the duties and powers of comptroller of auditor general.

2 Discuss the proclamation of emergency.

3 A state levies tax on motor vehicles used in the state, for the purpose of maintaining roads in the state. X challenges the levy of the tax on the ground that it violates the freedom of interstate commerce guaranteed under Art 301. Decide.

Course Outcome 6 (CO6):

1 Explain the advantages of citizenship.

2 List the important principles contained in the directive principles of state policy.

3 Discuss the various aspects contained in the preamble of the constitution

Model Question paper

PART A

(Answer all questions. Each question carries 3 marks)

1 Define and explain the term constitution.

2 Explain the need and importance of Preamble.

3 What is directive principle of state policy?

4 Define the State.

5 List the functions of Attorney general of India.

6 Explain the review power of Supreme court.

7 List the qualifications of Governor.

8 Explain the term and removal of Judges in High court.

9 Explain the powers of public service commission.

10 List three types of emergency under Indian constitution.

(10X3=30marks)

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PART B

(Answer on question from each module. Each question carries 14 marks)

Module 1

11 Discuss the various methods of acquiring Indian citizenship.

12 Examine the salient features of the Indian constitution.

Module 2

13 A high court passes a judgement against X. X desires to file a writ petition in the supreme court under Art32, on the ground that the judgement violates his fundamental rights. Advise him whether he can do so.

14 What is meant by directive principles of State policy? List the directives.

Module3

15 Describe the procedure of election and removal of the President of India.

16 Supreme court may in its discretion grant special leave to appeal. Examine the situation.

Module 4

17 Discuss the powers of Governor.

18 X filed a writ petition under Art 226 which was dismissed. Subsequently, he filed a writ petition under Art 32 of the constitution, seeking the same remedy. The Government argued that the writ petition should be dismissed, on the ground of res judicata. Decide.

Module 5

19 Examine the scope of the financial relations between the union and the states.

20 Discuss the effects of proclamation of emergency.

(14X5=70marks)

Syllabus

Module 1 Definition, historical back ground, features, preamble, territory, citizenship.

Module 2 State, fundamental rights, directive principles, duties.

Module 3 The machinery of the union government.

Module 4 Government machinery in the states

Module 5 The federal system, Statutory Institutions, miscellaneous provisions.

Text Books

1 D D Basu, Introduction to the constitution of India, Lexis Nexis, New Delhi, 24e, 2019

2 PM Bhakshi, The constitution of India, Universal Law, 14e, 2017

Reference Books

1 Ministry of law and justice, The constitution of India, Govt of India, New Delhi, 2019.

2 JN Pandey, The constitutional law of India, Central Law agency, Allahabad, 51e, 2019

3 MV Pylee, India's Constitution, S Chand and company, New Delhi, 16e, 2016

Course Contents and Lecture Schedule

No	Topic	No. of Lectures
1	**Module 1**	
1.1	Definition of constitution, historical back ground, salient features of the constitution.	1
1.2	Preamble of the constitution, union and its territory.	1
1.3	Meaning of citizenship, types, termination of citizenship.	2
2	**Module 2**	
2.1	Definition of state, fundamental rights, general nature, classification, right to equality ,right to freedom , right against exploitation	2

2.2	Right to freedom of religion, cultural and educational rights, right to constitutional remedies. Protection in respect of conviction for offences.	2
2.3	Directive principles of state policy, classification of directives, fundamental duties.	2
3	**Module 3**	
3.1	The Union executive, the President, the vice President, the council of ministers, the Prime minister, Attorney-General, functions.	2
3.2	The parliament, composition, Rajya sabha, Lok sabha, qualification and disqualification of membership, functions of parliament.	2
3.3	Union judiciary, the supreme court, jurisdiction, appeal by special leave.	1
4	**Module 4**	
4.1	The State executive, the Governor, the council of ministers, the Chief minister, advocate general, union Territories.	2
4.2	The State Legislature, composition, qualification and disqualification of membership, functions.	2
4.3	The state judiciary, the high court, jurisdiction, writs jurisdiction.	1
5	**Module 5**	
5.1	Relations between the Union and the States, legislative relation, administrative relation, financial Relations, Inter State council, finance commission.	1
5.2	Emergency provision, freedom of trade commerce and inter course, comptroller and auditor general of India, public Services, public service commission, administrative Tribunals.	2
5.3	Official language, elections, special provisions relating to certain classes, amendment of the Constitution.	2

Criteria 1: 1.3 **Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The details of the number of students underwent these courses are as tabulated below:

Department of Civil Engineering						
Academic Year	No. of Students underwent courses on					Total no. of students enrolled
	MCN 201 & BE 103 Sustainable Engineering	HUT 200 Professional Ethics	HUN 101&HUN201 Life skills & Human Values	MCN 202 Constitution of India	CE369 Disaster Management	
2021 - 2022	36	36	22	36	36	167
2020 – 2021	37	37	34	37	18	163
2019 – 2020	NA	NA	55	NA	NA	91
2018 – 2019	18	NA	36	NA	NA	54
2017 – 2018	36	NA	39	NA	NA	75

Department of Computer Science and Engineering						
Academic Year	No. of Students underwent courses on					Total no. of students enrolled
	MCN 201 & BE 103 Sustainable Engineering	HUT 200 Professional Ethics	HUN 101&HUN201 Life skills & Human Values	MCN 202 Constitution of India	CE 488 Disaster Management	
2021-2022	55	56	58	56	56	
2020 – 2021	56	61	61	56	34	268
2019 – 2020	59	NA	30	NA	NA	89
2018 – 2019	31	NA	34	NA	NA	65
2017 – 2018	45	NA	45	NA	NA	90

Department of Electronics and Communication Engineering						
Academic Year	No. of Students underwent courses on					Total no. of students enrolled
	MCN 201 & BE 103 Sustainable Engineering	HUT 200 Professional Ethics	HUN 101&HUN201 Life skills & Human Values	MCN 202 Constitution of India	CE 488 MCN301 Disaster Management	
2021-2022	25	17	45	25	17	129
2020 – 2021	17	17	24	17	18	93
2019 – 2020	NA	NA	16	NA	10	26
2018 – 2019	20	NA	18	NA	NA	38
2017 – 2018	23	NA	23	NA	NA	46

Department of Electrical and Electronics Engineering					
Academic Year	No. of Students underwent courses on				Total no. of students enrolled
	MCN 201 & BE 103 Sustainable Engineering	HUT 200 Professional Ethics	HUN 101&HUN201 Life skills & Human Values	MCN 202 Constitution of India	
2021 - 2022	17	17	20	17	71
2020 – 2021	15	6	6	6	27
2019 – 2020	6	NA	12	NA	18
2018 – 2019	12	NA	21	NA	33
2017 – 2018	21	NA	12	NA	33

Department of Mechanical Engineering					
Academic Year	No. of Students underwent courses on				Total no. of students enrolled
	MCN 201 & BE 103 Sustainable Engineering	HUT 200 Professional Ethics	HUN 101&HUN201 Life skills & Human Values	MCN 202 Constitution of India	
2021 - 2022	22	22	14	22	80
2020 – 2021	36	36	18	36	126
2019 – 2020	NA	NA	58	NA	58
2018 – 2019	24	NA	44	NA	68
2017 – 2018	45	NA	56	NA	101

Consolidated Report all Departments					
Academic Year	No.of Students underwent course on				Total no. of students enrolled
	MCN 201 & BE 103 Sustainable Engineering	HUT 200 Professional Ethics	HUN 101&HUN201 Life skills & Human Values	MCN 202 Constitution of India	
2021-2022	155	148	159	156	618
2020-2021	161	157	152	156	626
2019-2020	65	NA	177	113	355
2018-2019	85	NA	156	NA	241
2017-2018	147	NA	177	NA	324